

**Bylaws of the Orange County  
 Democratic Central Committee  
 March 2014  
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1 **Bylaws of the Orange County**

2 **Democratic Central Committee**

3 **March 2014**

4

5 **Article I. Name, Purpose and Governance**

6

7 Section 1. Name

8

9 The name of this organization shall be the Orange County Democratic Central Committee, hereafter

10 called the County Committee.

11

12 Section 2. Purpose

13

14 The County Committee shall have charge of the party campaign in Orange County and shall perform

15 such duties and services as benefit the Democratic Party.

16

17 Section 3. Governance

18

19 These bylaws shall govern the organization, operation, and functions of the County Committee. Legal

20 authority is vested in these bylaws and governed by the California Election Code and by the California

21 Democratic Party, hereafter called CDP.

## Article II. Membership

### Section 1. Elected Members

A. Elected members shall be registered Democrats elected from Assembly Districts at the Direct Presidential Primary election and shall consist of six (6) members elected from each Assembly District. Each member shall reside in the Orange County portion of the district he/she represents and shall be elected at-large within his/her Assembly District.

B. Elected members shall have all the rights and privileges enumerated in the bylaws.

C. Any vacancies shall be filled as provided for in this Article, Section 8 of these bylaws.

D. An elected member is entitled to a ballot designation of “Incumbent” upon seeking re-election to the County Committee at the next Direct Presidential Primary election.

### Section 2. Appointed Members.

A. Appointed members derive their membership through appointment to a seat vacated by an elected member, as provided for in this Article, Section 8.

B. An appointed member shall have all the rights and privileges of an elected member, except an appointed member shall not be entitled to a ballot designation of “Incumbent” upon seeking election to the County Committee at the next Direct Primary election, but is entitled to a ballot designation of “Appointed Incumbent”.

48 Section 3. Ex-Officio Members

49

50 A. Any Democratic nominee for, and any Democrat elected to either the State Senate, Assembly, or  
51 House of Representatives, at either a general or special election, whose district lies wholly or  
52 partially within the County of Orange, is an ex-officio member of the County Committee.

53 B. The Democratic nominee for each of the following offices shall be an ex-officio member of the  
54 County Committee if he/she resides in the County of Orange:

- 55 1. Governor
- 56 2. Lt. Governor
- 57 3. Secretary of State
- 58 4. Controller
- 59 5. Treasurer
- 60 6. Attorney General
- 61 7. State Board of Equalization
- 62 8. U.S. Senator
- 63 9. Superintendent of Public Instruction
- 64 10. Insurance Commissioner

65 C. Regional Director/s of the CDP for Orange County shall be ex-officio member/s.

66 D. Ex-officio members shall be entitled to all the rights and privileges of other members, except  
67 ex-officio members are not entitled to a ballot designation of “Incumbent” upon seeking election to  
68 the County Committee at the next Direct Primary election.

69

70 Section 4. Alternates

71

- 72 A. Each member of the County Committee shall designate an alternate. Such designation shall be in  
73 writing and filed with the Secretary of the County Committee. The alternate will take the oath of  
74 office required by members, either orally or in writing
- 75 B. Each alternate shall pay dues and meet the same qualifications as the County Committee member  
76 appointing him/her and shall be subject to the same rules, regulations and responsibilities of the  
77 County Committee.
- 78 C. An alternate shall have a voice and motion at all regular and special County Committee meetings  
79 and shall have all the rights and privileges of a member in the absence of the member who appointed  
80 the alternate, unless as otherwise provided in these bylaws.
- 81 D. An alternate may hold membership on any Standing or Special Committee.
- 82 E. An alternate may hold an office of the County Committee designated in Article IV. An Alternate  
83 may not be elected by the County Committee to the Democratic State Executive Board, as provided  
84 for in Article XIII.
- 85 F. The alternate shall be counted for purpose of a quorum at County Committee meetings, only when  
86 the member for whom he/she is the alternate is absent.
- 87 G. The term of an alternate shall be the same as the member designating him/her, except that such  
88 member may remove the alternate at any time by written notice to the Secretary, provided that such  
89 notice be received by the Secretary at least two (2) business days in advance of the regular, special  
90 or sub-committee meeting for which it is to be effective.
- 91 H. The office of an alternate may be declared or become vacant in the manner provided in Sections 6  
92 and 7 of this Article, except that Section 6 B does not apply to alternates.
- 93 I. Alternates for ex-officios must reside in the Orange County portion of the same district of the ex-  
94 officio.

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103 Section 5. Associates

104

105 A. There are two (2) types of associates: any member of the Democratic National Committee who  
106 resides in Orange County; and, an appointed or elected representative from each Orange County  
107 Democratic Club that is chartered by the County Committee as provided in these bylaws after  
108 written notification of the County Committee of the name of its representative.

109 B. Associates shall have a voice at all regular, standing and special committee meetings, but shall  
110 not be entitled to vote.

111 C. The office of an associate may be declared or become vacant in the manner provided in Section 6  
112 and 7 of this Article, except that Section 6 B does not apply to associates.

113 D. An associate is not entitled to appoint an alternate.

114

115 Section 6. Removal

116

117 A. The office of any member, alternate or associate, may be declared vacant by resolution of the  
118 County Committee if any member, alternate or associate, affiliates with or registers as a member  
119 of another party, publicly advocates that voters not vote for an endorsed nominee of the  
120 Democratic Party, gives support or avows a preference for a candidate of another party or a  
121 candidate who is opposed to a candidate nominated and endorsed by this party.

122 B. Any member except an ex-officio or associate, shall be deemed to have resigned his/her office if  
123 three (3) consecutive regular or five (5) meetings in total are missed during his/her term, unless



- 124 such member is unable to attend for medical reasons, work related reasons, family necessity or  
125 absence from the County and such absence is reported to the Secretary.
- 126 C. The attendance of an alternate in the absence of a member does not fulfill the member's  
127 attendance requirements under 6 B of this Article.
- 128 D. The office of any member shall be deemed vacant if that member dies, resigns, is removed or  
129 becomes ineligible or is disqualified.

130

131 Section 7. Procedure for Removal

132

- 133 A. No member, alternate or associate, may be removed from the County Committee pursuant to  
134 Section 6 A of this Article unless said removal is listed as an agenda item in the meeting notice  
135 sent out by the Secretary pursuant to Article V, Section 3. The County Committee Chair shall  
136 provide the member at least ten (10) days written notice that such action shall be taken at the  
137 next meeting and shall provide that the member have an opportunity to be heard at that meeting.
- 138 B. In the event of removal of any member, alternate or associate, the Secretary shall direct a letter to  
139 such member at his/her last known address advising him/her of the action taken by the County  
140 Committee.

141

142 Section 8. Appointment to Vacant Seat

143

- 144 A. If the office of any member, other than an ex-officio member, is declared vacant, the Chair shall  
145 inform the County Committee of the vacancy at the next regularly scheduled meeting and take  
146 nominations to fill the vacancy. Further nominations and the election shall take place at the  
147 subsequent meeting.
- 148 B. Any Democrat residing in the Assembly District of the vacated seat is eligible to fill the vacancy  
149 and all members of the County Committee shall vote to fill the vacancy.

150 C. Whenever any person is appointed to fill a vacancy on a committee, the Chair of the committee  
151 shall file notices of the appointment with the elections official and the Chair of the California  
152 DSCC within 30 days after it is made. The notices shall contain the name and address of the  
153 person appointed and the name of the person replaced, and shall indicate the date of the  
154 appointment.

155

### 156 **Article III. Duties of Elected, Appointed and Ex-Officio Members**

157

#### 158 Section 1. Duties

159

160 A. All members shall read and become familiar with the Bylaws of this Committee. All members and  
161 alternates shall sign their voting cards.

162 B. Members shall elect County Committee officers, representatives to the CDP, and a representative  
163 from each Assembly District to the County Committee Executive Committee.

164 C. Members shall maintain regular attendance at County Committee meetings, or provide reasons, as  
165 specified in Article II, Section 6 B. All members shall sign the attendance roster at every meeting to  
166 receive their voting card. At the end of every meeting each member shall return their voting cards.

167 D. Members shall appoint an alternate and inform the Secretary and their alternate when they are unable  
168 to attend a meeting, but the attendance of an alternate does not excuse the member's absence, as  
169 specified in Article II, Section 6 C.

170 E. Members and alternates shall pay annual dues, as specified in Article XVIII, Section 1, and Article  
171 II, Section 4 B.

172 F. County Committee members shall serve on one or more Standing or Special Committees.

173 G. Members shall attend chartered Democratic club meetings in their Assembly District area and  
174 should:

- 175 1. Serve as liaison with any chartered Democratic clubs and report activities to the  
176 Communications Chair.
- 177 2. Coordinate and assist with year-round voter registration through the Voter Registration Chair.
- 178 3. Encourage and help qualified Democrats to run for legislative positions and public offices and  
179 notify the Candidate Recruitment and Services Chair of vacancies in local officers and of  
180 potential candidates.

181

182

183

## Article IV. Officers

184

### 185 Section 1. Committee Officers

186

187 The officers of the County Committee shall consist of the following:

188

1. Chair

189

2. Vice Chairs

190

a. North Orange County

191

b. Central Orange County

192

c. South Orange County

193

d. West Orange County

194

3. Secretary

195

4. Treasurer

196

### 197 Section 2. Election of Officers

198

- 199 A. The Chair, Four Area Vice Chairs, Secretary and Treasurer shall be elected by a vote of the  
200 majority of the membership at the biennial organizational meeting of the County Committee.  
201 Candidates must be elected members, appointed members, ex-officio members or alternates.
- 202 B. The nomination and election of officers shall be by elected, appointed and ex-officio members.
- 203 C. The immediate preceding Election Chair of the County Committee shall conduct the election of  
204 officers. If the preceding Election Chair is a candidate for one of the offices, or unavailable, then  
205 the preceding Election Chair shall appoint a temporary designee who may not be a candidate for  
206 any office.

207

208 Section 3. Removal of Officers

209

210 A. Grounds for Removal:

- 211 1. Represents his/her views as being those of the Central Committee and/or the Democratic Party  
212 2. Commits the Central Committee to a course of action and/or financial expenditure without  
213 authorization to do so

214 B. An officer can be removed for misconduct or neglect of duty.

215 C. Any office may be declared vacant in the following instances:

- 216 1. If an officer submits his/her resignation, either orally at a regularly scheduled meeting or in  
217 writing to the Secretary or the Chair.
- 218 2. If an officer is removed by resolution of the County Committee.
- 219 3. If an officer is elected to another office of the County Committee.

220

221 Section 4. Procedure for Removal

222

223 Any officer of the County Committee may be removed by resolution of the County Committee in the  
224 following manner:

- 225 1. When at least three (3) elected, appointed or ex-officio members give notice to all members, of  
226 their intention to propose removal of an officer, at least (10) days in advance of a regularly  
227 scheduled meeting.
- 228 2. At the next regularly scheduled meeting, following a vote to remove the officer by two-thirds  
229 (2/3) of the members present and voting, the office shall be declared vacant.

230

231 Section 5. Appointment of Vacant Office

232

233 If the office of any officer becomes or is declared vacant, his/her successor shall be elected from elected,  
234 appointed or ex-officio members at the next regularly scheduled meeting.

235

236 Section 6. Limitation of Terms of Office

237

238 There shall be no limitation on the number of terms an officer may serve.

239

240

241 **Article V. Duties of Officers and Appointed Positions**

242

243 Section 1. Chair

244

- 245 A. The Chair shall preside at all meetings of the County Committee and the EC.
- 246 B. The Chair shall report all significant actions taken in the name of the County Committee and of the  
247 Orange County Democratic Party, and the actions of the EC, particularly decisions regarding  
248 expenditures on behalf of campaigns and candidates at every meeting of the County Committee.

- 249 C. The Chair shall appoint the Chairs of all Standing Committees, the Sergeant-At-Arms, the  
250 Parliamentarian, and the Historian within sixty (60) days of taking office.
- 251 D. The Chair shall appoint Chair(s) of Special Committees(s) as he/she deems appropriate.
- 252 E. The Chair shall present for approval to the County Committee, within sixty (60) days of taking  
253 office, a two (2) year program outlining goals including a preliminary budget, with the principal  
254 activities and projects designed and scheduled to accomplish those goals.
- 255 F. The Chair shall act as Executive Officer and shall perform such other functions as these bylaws  
256 prescribe.
- 257 G. The Chair shall require the County Committee to maintain liability insurance for the activities of the  
258 County Committee.
- 259 H. The Chair shall be an ex-officio member of every Standing and Special committee.

260

261 Section 2. Four Area Vice Chairs for North, Central, South and West Orange County

262

- 263 A. The four area Vice Chairs by rotation shall perform the duties of the Chair during the Chair's  
264 absence, or when necessary to vacate the Chair under Robert's Rules of Order.
- 265 B. The four area Vice Chairs shall be an ex-officio member of every Standing and Special committee.
- 266 C. The four area Vice Chairs shall assist the Chair to perform his/her duties at the discretion of the  
267 chair.
- 268 D. The four area Vice Chairs shall be responsible for coordinating the political activities including  
269 candidate recruitment and support, grass root organizing and voter outreach, voter registration,  
270 GOTV, candidate support and training duties within their geographical regions as follows:
- 271 1. North Orange County shall be comprised of the following cities: Brea, Buena Park, Cypress,  
272 Fullerton, La Habra, La Palma, Placentia, Stanton, and Yorba Linda..
- 273 2. Central Orange County shall be comprised of the following cities: Anaheim, Garden Grove,  
274 Orange, Santa Ana, Tustin and Villa Park.

- 275 3. South Orange County shall be comprised of the following cities: Aliso Viejo, Dana Point,  
276 Irvine, Laguna Beach, Laguna Hills, Laguna Nigel, Laguna Woods, Lake Forest, Mission  
277 Viejo, Newport Beach, Rancho Santa Margarita, San Clemente, San Juan Capistrano  
278 4. West Orange County shall be comprised of the following cities: Costa Mesa, Fountain  
279 Valley, Huntington Beach, Los Alamitos, Midway City, Seal Beach, and Westminster.  
280 E. Each Vice Chair shall be a registered Democrat who resides in the areas they represent.

281

282

283

284 Section 3. Secretary

285

- 286 A. The Secretary shall keep, or cause to be kept, true and accurate minutes and attendance records of all  
287 County Committee meetings.
- 288 B. The Secretary shall maintain an updated membership list of County Committee members, inform the  
289 CDP of changes within ten (10) days of notification of the change and shall have present a card  
290 bearing the true signature of each member and alternate at all meetings of the County Committee.
- 291 C. With respect to signatures offered in support of a resolution, the Secretary or a member acting on  
292 behalf of the Secretary who is not a signatory supporting a resolution, shall use the signature cards to  
293 establish the authority of the signatures submitted.
- 294 D. The Secretary shall give notice to all members of the time, place an agenda of each County  
295 Committee meeting, whether regular or special, at least three (3) days before it shall be held. The  
296 notice shall include copies of resolutions scheduled for discussion and a copy of the proposed  
297 minutes of the last regular or special meeting.
- 298 E. The Secretary shall maintain records of attendance of County Committee representatives to the CDP  
299 Executive Board and CDP Conventions.

300 F. The Secretary shall keep a record of absence requests from members and shall notify a member who  
301 has been absent from three (3) consecutive regular meetings or absent from five (5) regular meetings  
302 without excuses, or other reasons, that his/her office has been deemed vacated pursuant to Article II,  
303 Section 6.

304

305 Section 4. Treasurer

306

307 A. In conjunction with the Chair, the Treasurer shall develop a preliminary budget reflecting the two (2)  
308 year program plan proposed by the Chair within sixty (60) days of taking office.

309 B. The Treasurer shall provide the following:

310 1. A biennial operations budget, projecting sources of income and operating expenses including  
311 liability insurance that detail the ordinary business costs for the County Committee and its  
312 headquarters operations, shall be presented to the Executive Committee within sixty days (60)  
313 after the biennial organizational meeting. Upon approval by the EC, it shall be presented to the  
314 members for adoption at the next regularly scheduled meeting.

315 2. A written Treasurer's report at regularly scheduled meetings of both the Executive Committee  
316 and the County Committee.

317 C. The Treasurer shall be an ex-officio member of the Finance Committee.

318

319 Section 5. Sergeant-At-Arms

320

321 The Sergeant-At-Arms shall maintain order and may expel any member who is determined by the Chair  
322 to be out of order.

323

324 Section 6. Parliamentarian

325



- 326 A. The Parliamentarian, upon request of the Chair, shall advise the Chair and members of the County  
327 Committee as to the proper procedures for the conduct of meetings, relying upon these bylaws, the  
328 State Election Code, CDP bylaws and Robert's Rulers of Order.
- 329 B. The Parliamentarian shall be available to the Chair during Executive Committee and County  
330 Committee meetings.

331

332 Section 7. Historian

333

334 The Historian shall maintain a written historical record of the County Committee membership, officers  
335 and special events.

336

337 **Article VI. Controller**

338

- 339 A. The Controller shall receive, deposit in a financial institution approved by the County Committee,  
340 and safeguard all funds of the County Committee.
- 341 B. The Controller shall disburse such funds in accordance with Article IX, Section 3A and shall keep a  
342 true and accurate accounting of receipts and disbursements.
- 343 C. The Controller shall prepare and file reports as required by federal, state and county regulations.
- 344 D. The Controller shall prepare an annual audit to be presented to the County Committee within sixty  
345 (60) days following the end of the fiscal year.
- 346 E. The Controller may be compensated either as an employee or as an independent contractor. Any  
347 compensation agreement must be approved by the Executive Committee. The Executive Committee  
348 may enter into an indemnification agreement with the Controller. Any such agreement must be  
349 approved by the Executive Committee.

350

351 **Article VII. Staff**

352  
353 A. Executive Director

354 The Executive Director shall be employed or appointed with the approval of the Executive  
355 Committee. The appointment shall be ratified by 60% of the County Committee at the next  
356 regular meeting. The job description of the Executive Director shall be approved by the  
357 Executive Committee and ratified by the County Committee. The Executive Director shall  
358 perform all duties assigned by the Officers and report in writing on any and all activities to the  
359 Executive Committee.

360 B. Other Staff

361 Other staff may be employed or appointed with the approval of the Executive Committee. Any  
362 job description and appointment shall be ratified by 60% of the County Committee. The  
363 Executive Director shall provide a report in writing on any and all activities of the staff.  
364  
365

366 **Article VIII. Executive Committee**

367  
368 Section 1. Membership

369  
370 The Executive Committee, hereafter called EC, shall consist of:

- 371 1. County Committee officers, as listed in Article IV, Section 1.
- 372 2. One member from each Assembly District and an alternate from each Assembly District chosen  
373 by the elected, appointed and ex-officio members of each District within 60 days of the biennial  
374 organizational meeting of the County Committee.
- 375 3. The Orange County Regional Director/s.

- 376 4. The Chair may invite the chairs of Standing Committees or others to make reports or present  
377 projects for EC consideration.
- 378 5. Other County Committee members, alternates and staff may attend EC meetings, but may not  
379 participate in the discussion without an invitation by EC members.

380

381 Section 2. Duties of the Executive Committee

382

383 A. The EC shall conduct the County Committee business between regular meetings.

384 B. Specific duties include:

- 385 1. Meet regularly, at least seven (7) days in advance of County Committee regular meetings, as  
386 stated in Article XI, Section 1 D.
- 387 2. Make recommendations and schedule resolutions and other actions to be voted upon at  
388 County Committee meetings
- 389 3. Receive and act upon requests from County Committee members as to actions needed,  
390 proposed programs or projects.
- 391 4. Advise Chair as to items to be included on County Committee meeting agenda.
- 392 5. Hear reports from AD Representatives as to programs, voter registration and fundraising  
393 activities in their districts in order to maintain a master calendar.
- 394 6. Hear reports from Staff.

395

396 Section 3. Removal of Assembly District Representatives

397

398 A. Assembly District representative members who miss two (2) consecutive meetings without  
399 notice to the secretary shall automatically be removed from EC membership. There are no  
400 alternates or proxies to the Executive Committee.

- 401 B. The Secretary shall send a letter to such member at his/her last known address advising the  
402 member of said removal.
- 403 C. A new representative shall be elected at the subsequent County Committee meeting by the AD  
404 members representing the district in which the vacancy occurred.

405

406

407 **Article IX. Budget and Finance**

408

409 Section 1. Budget

410

- 411 A. A proposed biennial budget shall be prepared by the Treasurer as described in Article V, Section  
412 4 B, reviewed by the Finance Committee, Article XIV, Section 6 A, and presented to the EC  
413 within sixty days (60) after the biennial organizational meeting.
- 414 B. Upon adoption by the EC and County Committee, the budget shall constitute the Treasurer's  
415 authority to make disbursements in accordance therewith. The treasurer shall cause the  
416 authorized budget to be delivered to the Controller.

417

418

419 Section 2. Income

420

- 421 A. All funds obtained in the name of the County Committee, including memberships, donations,  
422 grants, income-producing activities of County Committees, and other income, shall cause to be  
423 delivered by the treasurer to the Controller. All income is to be deposited in the general fund  
424 account or in appropriately designated accounts authorized by the EC. The treasurer is to record

425 all funds delivered to the controller and report in writing on these deposits to the County  
426 Committee.

427 B. All funds shall be maintained in federally insured banks and/or credit unions.

428

429 Section 3. Expenditures

430

431 A. Expenditures shall be made from County Committee funds as provided for by the authorized  
432 budget or by specific authorizations of the EC or the County Committee.

433 B. All appropriations, bills and financial obligations shall be presented to the Treasurer, who shall  
434 cause to be delivered to the Controller, who shall pay all budgeted obligations without further  
435 authorization. The Treasurer shall report in writing all such expenditures at the next meeting of  
436 the EC and the County Committee as part of the report.

437 C. Upon authorization by the EC or the County Committee, separate operating accounts may be  
438 established on a time-limited basis for significant County Committee projects, events or  
439 activities, subject to the control and audit of the Treasurer. Such funds of authorized committees,  
440 events or activities shall be paid at the direction of the responsible Chair. Any checks written on  
441 events or activities shall be paid at the direction of the responsible Chair. Any checks written on  
442 any separate operating accounts shall be signed by two (2) authorized committee members. Any  
443 unused funds shall be returned to the general fund upon completion of the authorized activity.

444 D. The Chair, Vice-Chair, Secretary and Treasurer are authorized to sign check approvals on any  
445 account carried in the name of the County Committee, provided the expenditure has been duly  
446 authorized. Any County Committee check approvals must be signed by at least two (2) officers.

447 E. No member of the County Committee, Executive Director or other staff may make any financial  
448 commitment involving the expenditure of funds, other than authorized herein, unless such person  
449 has been so authorized by a motion passed by the EC or County Committee. Violation of the  
450 provision may constitute grounds for termination of membership or employment.

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**Article X. Chartering Procedures**

Section 1. Chartering Requirements

- A. Any organization conducting business for or under the name of the Democratic Party in the County of Orange, shall be chartered by the County Committee.
- B. The County Committee shall issue a charter to any bona fide organization including Democratic Clubs, Assembly District Committees and/or Political Action Committees whose application meets the following requirements
- C. The organization shall have a membership of at least ten (10) members.
- D. The organization shall limit its membership to registered Democrats, the majority of whom reside in Orange County. The organization shall also indicate any other requirements for active membership. The organization shall indicate the length of time one must be a member to be a candidate in an election or have the right to vote in an election and that both candidates and voters must be members in good standing.
- E. The organization must meet at least once quarterly.
- F. The organization shall annually by February 15 of every year provide to the County Committee a roster of names, addresses telephone numbers and emails of its regular and associate members. In addition, the organization shall submit the identification numbers used when filing statements with the Secretary of State, The Fair Political Practice Committee and/ or the Federal Elections Committee.
- G. The bylaws submitted by an organization requesting a charter from the County Committee shall be reviewed by the Bylaws/Rules Committee which will forward any recommendations to the Executive Committee. The Executive Committee, acting for the County Committee, shall notify the

476 organization if any revisions are needed. Once the Charter is in compliance with the County  
477 Committee's bylaws the Executive Committee will grant the charter. Thereafter, the organization  
478 shall annually provide to the County Committee a copy of its bylaws. Said bylaws need to state that  
479 the organization shall not take a position in support of a candidate for partisan office other than a  
480 Democrat and shall support the platform of the State and National Party and cooperate with other  
481 Democratic organizations.

482 H. Each organization shall remit to the County Committee seventy-five (\$75) dollars per annum, due  
483 February 15 of every year

484 I. The County Committee may charter an organization for members who are between twelve (12) and  
485 eighteen (18) years of age who may not be registered to vote. Such organization shall have an  
486 advisor who shall be a registered Democrat approved by the EC.

487

488 Section 2. Revocation of Charter

489

490 A. The Executive Committee shall have the power and authority to deny or revoke a charter of any  
491 organization, for cause by majority vote. Cause for denial or revocation shall include:

492 1. The endorsement of a non-Democrat for elective office.

493 2. Use of the name of the Democratic Party without a charter.

494 3. In the case of a "membership" organization, knowing enrollment of a person registered as  
495 anything other than a member of the Democratic Party as a voting member of the  
496 organization.

497 4. Transferring of funds from the organization's accounts to an account of a non-Democrat  
498 running for elective office, and/or

499 5. Acting in violation of State or Federal laws or regulations.

500

501 B. No organization's charter may be revoked without sixty (60) days written notice of grounds of  
502 revocation having been mailed to the Chair of the organization in question, and the rights of  
503 response before This Committee having been granted to said organization's designated  
504 representative. For purposes of this section the Chair shall mean the last person designated in  
505 writing to This Committee as Chair.

## 508 **Article XI. Meetings**

### 510 Section 1. Meeting Dates

- 511
- 512 A. The biennial organizational meeting of the County Committee shall meet on the second (2<sup>nd</sup>)  
513 Monday in January in odd numbered years.
- 514 B. Subsequent regular meetings shall be held on the third (3<sup>rd</sup>) or fourth (4<sup>th</sup>) Monday of each month at  
515 a place and time to be determined by the EC Committee, unless canceled in the manner hereinafter  
516 provided.
- 517 C. Special County Committee meetings may be held at the call of the Chair or by at least ten (10)  
518 members, upon five (5) days prior written notice to all members. Such notice shall state the time and  
519 place of the special meeting and contain an agenda of all business to be transacted at such special  
520 meeting.
- 521 D. The EC shall meet at least seven (7) days in advance of all regularly scheduled meetings of the  
522 County Committee. Special EC meetings may be called at any time by the Chair or by three (3)  
523 members of the EC.
- 524 E. A future meeting may be canceled by two-thirds (2/3) of the members present and voting at any  
525 regularly scheduled meeting of the County Committee.



526 F. In an emergency, a meeting may be canceled upon approval of the officers.

527

528

529 Section 2. Meeting Content.

530

531 A. Items on the agenda may be discussed and voted on at the Committee meetings.

532 B. Additional agenda items may be added at the meeting under New Business.

533 C. Announcements at the County Committee meetings must be made by a member, alternate, or

534 associate. Announcements may not exceed one minute and must pertain to a specific future event of

535 interest to Democrats.

536

537

538 **Article XII. Election of California Democratic State Central Committee Members**

539

540

541 Section 1. State Central Committee

542

543 A. Pursuant to the CDP bylaws, the County Committee is entitled to elect members to the Democratic

544 State Central Committee (DSCC) as follows: Four members plus one member for each ten thousand

545 (10,000) registered Democrats or portion thereof residing in Orange County.

546 B. The number of registered Democrats shall be as of the most recent report of registration prior to the

547 General Election.

548

549

550 Section 2. Membership

551

552 A. Members eligible for election to the DSCC must have been elected at the preceding Direct Primary  
553 election or must have been appointed pursuant to Article II, Section 8. Alternates of members are  
554 eligible after all elected and appointed members have been elected.

555 B. Elected members shall be divided as equally as possible between men and women.

556 C. Notwithstanding subsection A of this section, the Chair of the County Committee shall be  
557 automatically elected to the DSCC.

558

559

560 **Article XIII. Election of State Executive Board Members**

561

562 Section 1. Authority and Duties

563

564 A. Pursuant to the CDP bylaws, the County Committee is entitled to elect one member to the State  
565 Democratic Executive Board for each one hundred thousand (100,000) registered Democrats or  
566 portion thereof residing in Orange County.

567 B. Said State Executive Board members elected from the County Committee have a duty to attend State  
568 Executive Board meetings and a duty to report to the County Committee at the regularly scheduled  
569 meeting immediately following a State Executive Board meeting.

570

571

572 Section 2. Membership

573

574 A. Any elected or appointed member who was elected by the County Committee to the DSCC and any  
575 ex officio is eligible for election to the CDP Executive Board by the County Committee.

576 B. Board representation shall be divided as equally as possible between men and women.

577

578

579 Section 3. Removal

580

581 A. Any member elected to the CDP Executive Board by the County Committee, who misses two  
582 consecutive regular Executive Board meetings, shall be deemed to have resigned from the Executive  
583 Board effective at the conclusion of the second missed State Executive Board Meeting.

584 B. The Chair shall inform the County Committee of the vacancy at the next regularly scheduled  
585 meeting and take nominations to fill the vacancy. Further nominations and the election shall take  
586 place at the subsequent meeting.

587 C. If a meeting of the Executive Board occurs between the occurrence of the vacancy and the next  
588 meeting, the County Committee Chair will appoint a member as a temporary representative to the  
589 CDP Executive Board until an election is held by the County Committee.

590

591

592 **Article XIV. Committees**

593

594 Section 1. Standing Committees

595

596 The County Committee shall have the following Standing Committees:

- 597 1. Resolutions Committee
- 598 2. Bylaws/Rules Committee
- 599 3. Election Committee
- 600 4. Finance Committee

- 601           5.     Communications Committee
- 602           6.     Outreach Committee
- 603           7.     Voter Registration Committee
- 604           8.     Candidate Recruitment and Services Committee
- 605           9.     Convention Committee
- 606           10.    Information Systems Committee
- 607           11.    Environmental Committee
- 608           12.    Precinct Organization Committee
- 609           13.    Youth Advisory Committee
- 610           14.    Legislative Committee

611

612

613   Section 2. Membership

614

- 615   A. Chairs of all Standing Committees shall be elected, appointed, or ex-officio member or alternates.
- 616   B. Standing Committees shall consist of at least five (5) members appointed by the Standing Committee
- 617       Chair.
- 618   C. The Chair of the County Committee shall ascertain that each member of the County Committee is
- 619       serving on at least one (1) Standing Committee
- 620   D. Democrats who are not members or alternates of the County Committee may serve on Standing
- 621       Committees, except on the Resolutions/Legislative Committee, the Bylaws/Rules Committee, and
- 622       the Election Committee.

623

624

625   Section 3. Resolutions Committee

626

- 627 A. The Resolutions Committee is responsible for all resolutions emanating out of County Committee.  
628 The Committee shall study local ballot initiatives which may relate to the CDP platform issues or  
629 local Democratic concerns, and bring pertinent proposals, with recommendations to support, work  
630 against, or abstain to County Committee.
- 631 B. This Committee shall respond within ten (10) days after receiving a referral from the EC or from any  
632 County Committee member.
- 633 C. Procedures for the Resolutions Committee are specified in Article XX.

634

635

636 Section 4. Bylaws/Rules Committee

637

- 638 A. The Bylaws/Rules Committee is responsible for developing, maintaining and amending the bylaws  
639 and rules of the County Committee. The Bylaws/Rules Committee shall review the bylaws of any  
640 organization submitting a request for a charter from the County Committee. The Bylaws/Rules  
641 Committee will make recommendations, if any, to the Executive Committee of the County  
642 Committee.
- 643 B. The Bylaws/Rules Committee shall respond within ten (10) days after receiving a referral from the  
644 Executive Committee or from any County Committee member.
- 645 C. Procedures for amending these bylaws are specified in Article XIX.

646

647

648 Section 5. Election Committee

649

- 650 A. The Election Committee is responsible for conducting all internal elections of the County  
651 Committee, tallying the votes and promptly reporting the results to the County Committee.
- 652 B. Procedures for the Election Committee are specified in Article XIV and XX.

653

654

655 Section 6. Finance Committee

656

657 A. This Committee shall review proposed budgets and plans for their fiduciary impact in cooperation  
658 with the Treasurer and the EC.

659 B. The Finance Committee shall be responsible for recommending and developing fund-raising  
660 activities that would produce the income necessary to meet the annual projected budget expenses.

661 C. This Committee shall be responsible for reviewing expenditures and making recommendations.

662

663

664 Section 7. Communications Committee

665

666 A. The Communications Committee shall be responsible for exchange of information and  
667 communication between existing Democratic organizations, both inside and outside the county.

668 B. Such information and communication shall include, but not be limited to:

669 1. Development and distribution of a County Committee newsletter at the direction and approval of  
670 the Chair in cooperation with the Regional Executive Coordination Council.

671 2. Development and maintenance of information packets about the County Committee and the  
672 CDP.

673 3. Develop guidelines for web site postings, working with other committees, including but not  
674 limited to the Information Systems Committee.

675

676

677 Section 8. Outreach Committee

678

679 A. The Outreach Committee shall be responsible for the initiation and development of contacts with  
680 individuals and groups within the county, but which are outside the existing network of Democratic  
681 organizations, for the purpose of developing new Democratic clubs and organizations to increase the  
682 influence of Democratic policies and positions.

683 B. Such information and communication shall include, but not be limited to:

- 684 1. Development and maintenance of a list of media contacts.
- 685 2. Issuance of media news releases at the direction of the County Committee Chair.

686 C. This committee shall be responsible for the development and maintenance of a Speakers Bureau to  
687 respond to requests for speakers about the Democratic Party and its functions.

688

689

690 Section 9. Voter Registration Committee

691

692 A. The Voter Registration Committee shall be responsible for voter registration activities in the county  
693 and for the coordination with voter registration activities of the CDP.

694 B. These duties shall include, but not be limited to:

- 695 1. Identification of activities and events being conducted throughout the county where voter  
696 registration will be permitted.
- 697 2. Coordinating with chartered organizations to support voter registration throughout the County.
- 698 3. Providing sources of political information and material to aid chartered Democratic clubs in  
699 conducting voter registration.
- 700 4. Coordinating the booth at the Orange County Fair.

701

702

703 Section 10. Candidate Recruitment and Services Committee

704

- 705 A. The Candidate Recruitment and Services Committee shall be responsible for the recruitment of  
706 candidates for the California Legislature and the House of Representative and other elective offices.  
707 It shall be the responsibility of this committee to provide available County Committee campaign  
708 support services to the endorsed Democratic candidates and to organize coordinated activities and  
709 support for these candidates.
- 710 B. This committee shall be responsible for encouraging candidates for non-partisan offices and for  
711 collecting information for the County Committee on non-partisan candidates to facilitate potential  
712 endorsements by the County Committee.
- 713 C. This committee shall cooperate with elected Democratic officials, chartered Democratic clubs and  
714 the Regional Director to develop coordinated activities and support for all candidates.
- 715 D. This Committee shall provide candidates' names, addresses, telephone and FAX numbers to the  
716 CDP Regional Director, and may, if requested, assist the Regional Director in planning the Regional  
717 Pre-Endorsement Conference scheduled by CDP prior to the State's Endorsement Convention held  
718 every even numbered year.

719  
720

721 Section 11. Convention Committee

722

- 723 A. The Convention Committee shall be responsible for planning and conducting the biennial convention  
724 held in the even numbered year. The committee chair shall be chair of the convention.
- 725 B. This Committee shall be responsible for assisting the Convention Chair in the collection and  
726 organization of permanent convention records.

727

728 Section 12. Information Systems Committee

729



- 730 A. The Information Systems Committee shall be responsible for providing expertise, knowledge and  
731 skills to support the maintenance and upgrading for operation of the County Committee equipment,  
732 including but not limited to the web site, and computer, phone and fax systems.
- 733 B. Access to the web site is coordinated between the Information Systems Committee and the  
734 Executive Committee.
- 735 C. This Committee shall provide the training necessary to volunteers in order to use the available  
736 information systems.

737

738

739 Section 13. Environmental

740

741 The Environmental Committee shall investigate environmental issues, establish liaisons with relevant  
742 organizations, and make recommendations on environmental issues to the County Committee.

743

744 Section 14. Precinct Organization Committee

745

746 A. The Precinct Organization Committee shall be responsible for recruiting, training, organizing and  
747 implementing precinct operations to best ensure the election of Democratic candidates.

748 B. The Precinct Organization Committee is responsible for the plan to support the precinct operation  
749 including a timetable and budget for achieving its goals.

750 C. The Precinct Organization Committee shall work with the Voter Registration and Candidate  
751 Recruitment committees.

752

753

754 Section 15. Youth Advisory Committee

755

- 756 A. The Youth Advisory Committee shall develop programs that promote the Democratic Party among  
757 young voters.
- 758 B. The Youth Advisory Committee shall develop leadership among the Democratic youth.
- 759 C. The Youth Advisory Committee shall establish a youth precinct organization to complement the  
760 County Committee
- 761 D. The Youth Advisory Committee shall develop a speakers' bureau composed of high school and  
762 college age Democrats.

763

764

765 Section 16. Legislative Committee

766

767 It shall be the function of the Legislation Committee to propose and support legislation when needed, in  
768 response to the duties and policies of the DPOC.

769

770

771 Section 17. Special Committees

772

773 Special Committees may be appointed by the Chair to perform specific tasks and the Chair may  
774 terminate Special Committees at his/her discretion. Such committees automatically terminate at the end  
775 of the County Committee term in which they were appointed.

776

777

778 **Article XV. Quorum**

779

780 Section 1. Quorum for the County Committee

781

782 Nineteen (19) of the elected members and appointed members shall constitute a quorum

783

784

785 Section 2. Quorum for the Executive Committee

786

787 A majority of the membership of the Executive Committee shall constitute a quorum.

788

789

790 Section 3. Quorum for Standing Committees

791

792 A Standing, Ad Hoc, or other committee may take a formal action that requires a vote only at a meeting  
793 at which a quorum is present (as provided below). Such meeting must be in-person, or by electronic  
794 means by which each participant can hear and be heard by all other participants (such as by conference  
795 telephone call, or meeting software on computers), or a combination of in-person and electronic.

796

797 All committees may conduct business other than formal actions that require a vote (such as planning an  
798 event, activity, or future committee business, or discussing any other matter without taking formal action  
799 thereon) with less than a quorum present and/or by sequential "Reply-to-All" emails.

800

801 A quorum for any committee meeting shall be twenty-five (25%) percent, but not less than two (2), of  
802 committee members. Only for purposes of determining such a quorum, "committee members" shall be  
803 deemed to exclude absent ex officio members and other absent members who missed the committee's  
804 last two (2), or three (3) of its last four (4), regular, special or noticed meetings without valid excuse, but  
805 to include all members actually present.

806

807

808 Section 4. Business

809

810 No business shall be transacted in the absence of a quorum. Actions necessary by time limits may be  
811 taken by members present and submitted to County Committee at the next meeting for approval.

812

813

814

815 **Article XVI. Voting**

816

817 Section 1. Eligibility to Vote

818

819 All votes shall be cast by the elected, appointed and ex-officio members or their designated alternates  
820 who are present. Pursuant to Article XVIII, members must have paid dues in order to be eligible to vote.

821

822 Section 2. Manner

823

824 All actions of the County Committee shall be by an affirmative vote of a majority of the members  
825 present and voting, unless otherwise expressly provided for in the Bylaws. The manner of voting shall  
826 be by a show of voting cards unless otherwise specified in these bylaws. Whenever there is a division  
827 on any issue, the Chair shall grant the request of any member for a roll call vote. A request for a roll call  
828 vote, however, shall not be in order when electing positions pursuant to Article II, Section 8; Article IV,  
829 Section 2; Article XII; and Article XIII, which shall be done by signed ballot. There shall be no secret  
830 ballot in accordance with the Bylaws of the Democratic National Committee and the California  
831 Democratic Party.

832

833 Section 3. Restrictions

834

835 No elected, ex-officio, appointed member or alternate shall be entitled to vote or participate in the  
836 County Committee unless he/she has paid their annual dues, as specified in Article XVIII

837

838

839 **Article XVII. Rules of Procedure**

840

841 Section 1. Authority

842

843 All regular and special meetings of the County Committee shall be conducted in accordance with  
844 Robert's Rules of Order, except when the County Committee bylaws conflict.

845

846

847

848 **Article XVIII. Dues**

849

850 Section 1. Amount

851

852 Dues shall be sixty dollars (\$60.00) per year for each member including alternates and are due and  
853 payable within sixty (60) days of assuming membership. No dues are assessed for associates.

854

855

856 Section 2. Deferral or Waiver of Dues

857

858 A. Any member may apply for a deferral or a waiver of dues to the Treasurer, in writing or in person,  
859 on the grounds of economic hardship. The Treasurer will present the request to the officers for  
860 approval.

861 B. Dues are waived for members and alternates of the County Committee who are Sustaining Members  
862 of the DPOC, and who contribute a minimum of \$120 per year.

863

864

865 **Article XIX. Amendment of Bylaws**

866

867 Section 1. Procedure

868

869 A. Any member of the County Committee may propose any amendment to these bylaws.

870 B. Such amendments shall be presented to the Bylaws/Rules Committee for consideration.

871 C. If any amendment is approved by the Bylaws/Rules Committee, then that Committee shall forward  
872 the proposal to the Secretary prior to the next regularly scheduled meeting of the EC.

873 D. The Secretary shall include said amendment(s) in the notice of meeting sent out prior to the next  
874 regularly scheduled Executive Committee meeting.

875 E. The Executive Committee shall review the proposed amendments and make a recommendation  
876 either for, against or no recommendation for the County Committee.

877 F. The Secretary shall include said amendment(s) in the notice of meeting sent out prior to the next  
878 regularly scheduled County Committee meeting.

879 G. The proposed amendment(s) shall be read at the next regularly scheduled County Committee  
880 meeting, but no action may be taken on it at that time. The proposed amendment(s) shall be

881 scheduled for action on the agenda for the following regularly scheduled County Committee  
882 meeting.

883 H. If the Bylaws/Rules Committee fails to act on a referred proposed amendment within sixty (60) days,  
884 or if said committee recommends against the proposed amendment, a request to discharge the  
885 proposed amendment may be presented to the County Committee at their next regularly scheduled  
886 meeting:

- 887 1. The discharge request must bear the signatures of ten (10) members. Sufficient copies of the  
888 discharge motion and the proposed amendment must be presented to the Secretary in time and in  
889 sufficient quantities to make distribution to the County Committee prior to their meeting.
- 890 2. Debate before the County Committee on the discharge motion shall be limited to no more than  
891 twenty (20) minutes and no amendments are in order. Passage requires a majority vote of the  
892 members present and voting.
- 893 3. If the discharge motion passes, then the proposed amendment shall be placed on the agenda of  
894 the next regularly scheduled meeting.

895 I. Changes in these bylaws shall become effective upon approval.

896

897

898 Section 2. Vote

899

900 The County Committee may adopt an amendment(s) to its bylaws, subject to the restriction in Section 1  
901 of this Article, by a two-thirds (2/3) vote of the membership present and voting.

902

903

904 **Article XX. Resolutions Committee Procedures**

905

906 Section 1. Resolutions Committee Procedures

907

908 A. The Resolutions Committee, hereafter called RC, shall, at the direction of either the EC or the  
909 County Committee, propose in a timely manner, language for a resolution, according to the direction  
910 given, stating the County Committee position on a given topic, for consideration and possible  
911 subsequent adoption by the County Committee.

912 B. The RC shall be responsible for recommending to the EC and the County Committee whether  
913 resolutions, proposed and provided for in Article XIV, Section 3, should be adopted.

914 C. The EC shall, upon receiving the recommendation of the RC on a properly proposed resolution,  
915 make its own recommendation on the resolution and schedule the resolution(s) along with any  
916 arising from the direction of either the EC or the County Committee to be put to a vote at the next  
917 regularly scheduled meeting.

918 D. Prior to a vote on a resolution, either acted upon by the RC or prepared by the same at the direction  
919 of the EC or the County Committee, the RLC shall report to the County Committee on the  
920 resolution. The report shall include the background of the resolution and any recommendation  
921 arising under these by-laws. The members making the report should be prepared to answer the  
922 County Committee's questions regarding the resolution. To the extent possible, the RC should  
923 report to the County Committee in writing as well as orally, preferably including their written report  
924 with the regular meeting notice.

925 E. If the RC fails to respond on a properly proposed resolution(s) within ten (10) days, the proponent/s  
926 may submit fifteen (15) copies to the Secretary for distribution to EC to be considered at their  
927 regularly scheduled meeting.

928 1. After verifying the failure of RC to respond, and that the resolution was properly proposed, the  
929 EC shall determine its recommendation to County Committee, to be included in the Chair's  
930 report at the next regularly scheduled meeting. If the EC recommends approval, the resolution  
931 shall be considered by County Committee at its next regularly scheduled meeting.



- 932 2. If the EC does not approve the proposed resolution, the proponents may submit seventy-five (75)  
933 typewritten copies of the resolution, signed by ten (10) supporting County Committee members,  
934 to the Secretary to be included in the mailing for the next regularly scheduled meeting and its  
935 consideration listed on the meeting agenda.
- 936 3. If a resolution's proponents state that a time factor must be considered because, if the regular  
937 procedure, as outline above, if followed, the resolution would be moot.
- 938 a. Therefore, when a time factor is important, the resolution's proponent may distribute  
939 typewritten copies of the resolution at a regular meeting, within one (1) hour of its  
940 beginning, to all County Committee members. The resolution must show support of ten  
941 (10) members, identified by their signatures on the resolution.
- 942 F. All resolutions shall be discussed, within a ten (10) minutes time frame, and then voted up or down.  
943 Approval requires 60% of the voting members.
- 944 G. No resolution previously defeated by County Committee, nor a resolution contradicting an approved  
945 resolution, may be considered without documented new circumstances. After consideration by the  
946 Chair, the proponents may follow the above procedures for the resolution to be considered by  
947 County Committee.

948  
949  
950 **Article XXI. Candidate Endorsement Procedures for Partisan and Nonpartisan**  
951 **Office**

952  
953 Section 1. President of the United States  
954

955 A. In accordance with the CDP bylaws, no official unit of the CDP may endorse any candidate for  
956 delegate to the Democratic National Convention or endorse candidates for President of the United  
957 States until the Democratic National Convention has been held.

958 B. Individual members may endorse delegates or a candidate for the Democratic Presidential  
959 nomination. The political party or office held by such members who make such an endorsement may  
960 only be indicated in that endorsement solely for identification purposes.

961

962

963 Section 2. Partisan Public Offices Other Than President

964

965 A. The procedures for endorsement for statewide partisan and non-partisan, assembly, state senate,  
966 congress are held pursuant to the By-Laws and Rules of the California Democratic Party.

967 B.

968 C.

969

970

971 Section 3. Nonpartisan Public Offices

972

973 A. Endorsement of candidates for all local nonpartisan offices within Orange County, shall be the  
974 exclusive responsibility of the County Committee, and shall be extended only to registered  
975 Democrats. All endorsements shall be made in accordance with County Committee bylaws duly  
976 adopted at least six (6) months prior to making such endorsements. The option of “no endorsement”  
977 shall be provided in any endorsement caucus. The County Committee may endorse by affirmative  
978 vote of sixty percent (60%) of those members voting for any Democrat who has filed for nonpartisan  
979 office. The County Committee shall not endorse more candidates for an office than the number to be  
980 elected for that office. Endorsement procedures shall only take place when requested in writing by a

981 candidate who has taken out papers for a non-partisan office who have requested endorsement and  
982 paid the fifty dollar (\$50.00) fee. When an endorsement procedure is requested by a candidate, all  
983 candidates who are registered Democrats shall be notified in writing of the date, time and place of all  
984 relevant meetings and of their right to consideration. The Committee shall maintain a proof of  
985 service of notice. No endorsement shall take place until the deadline for filing has passed.

986 B. All members of the County Committee, including alternates and associate members, have voting  
987 rights for nonpartisan offices, in accordance with CDP bylaws.

988 C. A Democratic candidate for nonpartisan office who has been endorsed by the County Committee  
989 shall also be considered to be the endorsed candidate of the CDP and shall be entitled to such  
990 privileges and benefits as may be attached thereto, e.g., an opportunity, where appropriate, to include  
991 his/her name in informational material distributed with the CDP's mailing permit.

992 D. It is the intent that the County Committee shall make every reasonable effort:

- 993 1. To see that at least one qualified, registered Democrat is a candidate for each local nonpartisan  
994 office within its endorsing jurisdiction.
- 995 2. To raise funds sufficient to provide significant support to endorse candidates needing and  
996 wishing support.
- 997 3. To persuade Democrats running against endorsed candidates to withdraw from their races and to  
998 extend their support to those carrying the endorsement.
- 999 4. To protect the integrity of its endorsement power by precluding, including through the use of  
1000 legal process, other entries from representing themselves as purveyors of an official Democratic  
1001 Party endorsement.

1002

1003

1004 Section 4. Local Ballot Propositions

1005

1006 The County Committee’s position on local ballot propositions may be communicated in informational  
1007 material, distributed with the CDP’s mailing permit so long as:

- 1008 1. The County Committee’s position has been duly adopted and its bylaws have been  
1009 reviewed and approved by the CDP.
- 1010 2. The material does not express endorsement of a candidate for nonpartisan office who is  
1011 not also an endorsed candidate of CDP as in this Article, Section 3 A.

1012

1013

## 1014 **Article XXII. Election Committee Procedures**

1015

### 1016 Section 1. Ballots

1017

1018 A. After the votes are tallied, ballots shall be placed in a sealed envelope by the Election Committee  
1019 and delivered to the Secretary who shall retain said ballots for sixty (60) days, at which time said  
1020 ballots shall be destroyed.

1021 B. The Chair shall announce the results of all elections, and the Election Committee shall immediately  
1022 post the election results.

1023 C. Each candidate is entitled to select one (1) observer during the counting of the ballots.

1024

1025

1026

## 1027 **Article XXIII. General Policies**

1028

### 1029 Section 1. Access to the Handicapped

1030

1031 The County Committee meetings shall be held in quarters accessible to the physically handicapped.

1032

1033

1034 Section 2. Open Meetings

1035

1036 All public meetings of the County Committee shall be open to all members of the Democratic Party  
1037 regardless of race, gender, gender identity, age, color, creed, religion, sexual orientation, national origin,  
1038 ethnic identity, disability as defined by the American With Disabilities Act, or economic status.

1039

1040

1041 Section 3. Full Disclosure of Meetings

1042

1043 The time and place of all County Committee meetings should be publicized fully and in such manner so  
1044 as to assure timely notice to all interested persons. Such meetings shall be held in places accessible to  
1045 all Party members and large enough to accommodate all interested persons.

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1048 Section 4. Full Registration

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1050 The County Committee supports the broadest Democratic voter registration without discrimination on  
1051 grounds of race, gender, gender identity, age, color, creed, religion, sexual orientation, national origin,  
1052 ethnic identity, disability as defined by the Americans With Disabilities Act, or economic status.

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**End of Bylaws**

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