

1 Bylaws of the Orange County Democratic Central Committee
2 July 2020
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1 **Bylaws of the Orange County**
2 **Democratic Central Committee**
3 **March 2014**

4
5 **Article I. Name, Purpose and Governance**

6 Section 1. Name

7
8 The name of this organization is the Orange County Democratic Central Committee (“County
9 Committee” hereinafter in the bylaws). The County Committee is a committee within the
10 meaning of the California Government Code and Elections Code. The County Committee may
11 refer to itself as the “Democratic Party of Orange County” or “DPOC”, as may these Bylaws.
12

13 Section 2. Purpose

14
15 The purposes of the County Committee are to: promote the growth and development of the
16 Democratic Party: actively enlist, support, and elect Democratic candidates at all office levels,
17 including nonpartisan, in coordination with other Democratic entities, groups, and organizations;
18 support positions it may take, not in conflict with the Platform of the California Democratic Party
19 (“CDP”), hereinafter for or against ballot measures and other public policy issues and perform
20 other duties and services that benefit the Democratic Party.
21

22 The County Committee shall have charge of the party campaign in Orange County and shall
23 perform such duties and services as benefit the Democratic Party.
24

25 Section 3. Governance

26
27 These Bylaws, and any Operating Rules, which may include a code of conduct, that may be
28 adopted pursuant hereto, shall govern the organization operation, and functions of the County
29 Committee, to the extent not in conflict with applicable law or CDP Bylaws, rules or regulations.
30

31 **Article II. Membership**

32 Section 1. Elected Members

- 33 A. Elected members shall be registered Democrats elected from Assembly Districts at the
34 Direct Presidential Primary election every four (4) years and shall consist of six (6)
35 members elected from each Assembly District. Each member shall reside in the Orange
36 County portion of the district he/she represents and shall be elected at-large within his/her
37 Assembly District.
38 B. Elected members shall have all the rights and privileges enumerated in the bylaws.
39 C. Any vacancies shall be filled as provided for in this Article, Section 8 of these bylaws.
40 D. An elected member is entitled to a ballot designation of “Incumbent” upon seeking re-
41 election to the County Committee at the next Direct Presidential Primary election.
42

43 Section 2. Appointed Members.

- 44 A. Appointed members derive their membership through appointment to a seat vacated by
45 an elected member, as provided for in this XXX Article, Section 8XXX.
46 B. An appointed member shall have all the rights and privileges of an elected member,

1 except an appointed member shall not be entitled to a ballot designation of “Incumbent”
2 upon seeking election to the County Committee at the next Direct Presidential Primary
3 election but is entitled to a ballot designation of “Appointed Incumbent”.
4

5 Section 3. Ex-Officio Members

6 Persons described in paragraph A, B, or C below are ex-officio members of this county committee.

- 7 A. Any Democrat elected to, or, if none was elected, who made the “Top-2” runoff for, the
8 State Senate or Assembly, or U.S. House of Representatives, at either general or special
9 election, whose district is wholly or partially within Orange County. If no Democrat
10 made such “Top-2” runoff, the person the CDP officially endorsed for such office; or, if
11 no one was so endorsed, the Democrat receiving the most votes for such office in the
12 primary election.
13 B. Any Democrat elected to, or, if none was elected, who made the “Top-2 runoff for, the
14 following offices if he/ she resides in Orange County. If no Democrat made such Top-2
15 runoff, the person the CDP officially endorsed for such office; or, if no one was so
16 endorsed, Democrat receiving the most votes for such office in the primary election.
17

18 The Democratic nominee for each of the following offices shall be an ex-officio
19 member of the County Committee if he/she resides in the County of Orange:

- 20 1. Governor
21 2. Lt. Governor
22 3. Secretary of State
23 4. Controller
24 5. Treasurer
25 6. Attorney General
26 7. State Board of Equalization
27 8. U.S. Senator
28 9. Superintendent of Public Instruction
29 10. Insurance Commissioner

- 30 C. Regional Director/s of the CDP for Orange County and members(s) of the Democratic
31 National
32 D. Ex-officio members shall be entitled to all the rights and privileges of other members,
33 except ex-officio members are not entitled to a ballot designation of “Incumbent” upon
34 seeking election to the County Committee at the next Direct Primary election.
35

36 Section 4. Alternates

- 37 A. Each member of the County Committee shall designate an alternate. Such designation
38 shall be in writing and filed with the Secretary of the County Committee. The alternate
39 will take the oath of office required by members, either orally or in writing
40 B. Each alternate shall pay dues and meet the same qualifications as the County
41 Committee member appointing him/her and shall be subject to the same rules,
42 regulations and responsibilities of the County Committee.
43 C. Only in the absence of a member, who appointed the alternate, shall an alternate have a
44 right to make, second, amend, or vote on a motion at all regular or special County
45 Committee meetings and have all the rights and privileges of a member, except as
46 otherwise provided by these bylaws. An alternate may speak in debate only (1) when
47 yielded to by a member who is recognized and has the floor, or (2) when no member is

1 seeking recognition to speak for the first time on a motion or matter.

2 D. An alternate may hold membership on any Standing or Special Committee.

3 E. An alternate may hold an office of the County Committee designated in Article IV. An
4 Alternate may not be elected by the County Committee to the Democratic State
5 Executive Board, as provided for in Article XIII.

6 F. The alternate shall be counted for purpose of a quorum at County Committee meetings,
7 only when the member for whom he/she is the alternate is absent.

8 G. The term of an alternate shall be the same as the member designating him/her, except that
9 such member may remove the alternate at any time by written notice to the Secretary,
10 provided that such notice be received by the Secretary at least two (2) business days in
11 advance of the regular, special or sub-committee meeting for which it is to be effective.

12 H. The office of an alternate may be declared or become vacant in the manner provided in
13 Sections 6 and 7 of this Article, except that Section 6 B does not apply to alternates.

14 I. Alternates for ex-officios must reside in the Orange County portion of the same district of
15 the ex- officio.

16
17 Section 5. Associates

18
19 A. There are two (2) types of associates: (i) any member of the Democratic National
20 Committee who resides in Orange County; and, (ii) an appointed or elected representative
21 from each Orange County Democratic Club that is chartered by the County Committee as
22 provided in these bylaws after written notification of the County Committee of the name of
23 its representative.

24 B. Associates shall have a voice and a motion at all regular, standing and special committee
25 meetings, but shall not be entitled to vote, except as otherwise expressly provided in these
26 Bylaws.

27 C. The office of an associate may be declared or become vacant in the manner provided in
28 Section 6 and 7 of this Article, except that Section 6 B does not apply to associates. An
29 associate under subdivision (A)(ii) of this Section may be removed at any time by the
30 chartered Orange County Democratic Club by written notice to the Secretary of the County
31 Committee and such organization may select another representative to serve as an associate
32 of the County Committee.

33 D. An associate is entitled to an alternate at the direction of the chartered club
34

35 Section 6. Removal

36 A. The office of any member, alternate or associate, may be declared vacant by
37 resolution of the County Committee if any member, alternate or associate, affiliates with
38 or registers as a member of another party, publicly advocates that voters not vote for an
39 endorsed nominee of the Democratic Party, gives support or avows a preference for a
40 candidate of another party or a candidate who is opposed to a candidate nominated and
41 endorsed by this party.

42 B. Any member except an ex-officio or associate, shall be deemed to have resigned his/her
43 office if three (3) consecutive regular or a total of five (5) meetings in 24 months or
44 7 meetings in 48 months are missed during his/her term, unless such member is
45 unable to attend for medical reasons, work related reasons, family necessity or absence
46 from the County and such absence is reported to the Secretary.

47 C. The attendance of an alternate in the absence of a member does not fulfill the member's

1 attendance requirements under 6 B of this Article.

- 2 D. The office of any member shall be deemed vacant if that member dies, resigns, is
3 removed or becomes ineligible or is disqualified.
4

5 Section 7. Procedure for Removal

- 6 A. No member, alternate or associate, may be removed from the County Committee pursuant
7 to Section 6 A of this Article unless said removal is listed as an agenda item in the meeting
8 notice sent out by the Secretary pursuant to Article V, Section 3. Any member, other than
9 ex-officio, may be removed for cause by two-thirds (2/3) vote of this Committee. Any
10 member, including, ex-officio may be censured by a two-thirds (2/3) vote of this
11 Committee.
- 12 B. A written recommendation to remove or censure a member may be initiated by any one of
13 the following: The Chair, two other elected officers or by any five members of the
14 Committee.
- 15 C. The written recommendation to remove or censure must be presented to the Secretary at
16 least seven (7) days before the regularly scheduled Executive Committee meeting. The
17 Secretary shall refer the matter to the Executive Committee to consider recommending
18 removal or censure and shall notify the member via email of the pending action and will
19 include the written challenge.
- 20 D. The recommendation for removal or censure must be listed as an agenda item in the
21 meeting notice sent out by the Secretary to the Executive committee.
- 22 E. The affected member may appear in person or may supply a written response to the
23 challenge and may invite any persons wishing to speak against the challenge, with the
24 Chair having the option to limit the number of persons who may appear before the
25 Executive Committee. The originator of the challenge may also appear before the
26 Executive Committee. Following the presentation, the room will be cleared for
27 deliberations and vote by the Executive Committee.
- 28 F. If any member of the Executive Committee is either an affected member or the member
29 who made the challenge, they must recuse themselves from the deliberations and the
30 vote. If the Chair has recused his/herself, the Executive Committee will elect a different
31 Executive Committee member to chair the deliberations and voting.
- 32 G. A vote to recommend removal of the member requires two-thirds (2/3) of the Executive
33 Board voting in favor of removal. If the Executive Committee does not reach a two-thirds
34 (2/3) vote, the member retains their membership. The Secretary will notify the affected
35 member of the decision.
- 36 H. The Executive Committee may vote to recommend a censure of the member with a two-
37 thirds (2/3) vote in favor of the censure. If the Executive Board does not reach a two-
38 thirds (2/3) vote, there will be no censure. The Secretary will notify the affected member
39 of the decision.
- 40 I. If the Executive Board has recommended removal or censure, the matter will be taken up
41 for consideration at the next Central Committee meeting as the first item on the agenda.
42 The Secretary will notify the affected member by email at least ten (10) days before the
43 Central Committee. The affected member shall be offered the opportunity to appear
44 before the Central Committee and show cause why removal or censure is unwarranted.
45 Any vote taken shall be by show of hands. Upon removal or censure by a two-thirds (2/3)
46 vote of Central Committee, the Secretary shall notify the affected person of the
47 Committee's action. If a member has been removed, said former member is ineligible for

1 Central Committee membership for the remainder of the term. No member, alternate or
2 associate may be removed from or censured by the County Committee pursuant to
3 Section 6, A. of this Article (II) unless said removal or censure is listed as an agenda item
4 in the meeting notice sent out by the Secretary pursuant to Article V, Section 3.

5 Section 8. Appointment to Vacant Seat

- 6 A. If the office of any member, other than an ex-officio member, is declared vacant, the
7 Chair shall inform the County Committee of the vacancy at the next regularly scheduled
8 meeting and take nominations to fill the vacancy. Further nominations and the election
9 shall take place at the subsequent meeting.
- 10 B. Any Democrat residing in the Assembly District of the vacated seat is eligible to fill the
11 vacancy and all members of the County Committee shall vote to fill the vacancy.
- 12 C. Whenever any person is appointed to fill a vacancy on a committee, the Chair of the
13 committee shall file notices of the appointment with the elections official and the Chair of
14 the California DSCC within 30 days after it is made. The notices shall contain the name
15 and address of the person appointed and the name of the person replaced and shall
16 indicate the date of the appointment.

17
18 **Article III. Duties of Elected, Appointed and Ex-Officio Members**

19
20 Section 1. Duties

- 21 A. All members shall read and become familiar with the Bylaws of this Committee. All
22 members and alternates shall sign their voting cards.
- 23 B. Members shall elect County Committee officers, representatives to the CDP, and a
24 representative from each Assembly District to the County Committee Executive
25 Committee.
- 26 C. Members shall maintain regular attendance at County Committee meetings, or provide
27 reasons, as specified in Article II, Section 6 B. All members shall sign the attendance
28 roster at every meeting to receive their voting card. At the end of every meeting each
29 member shall return their voting cards.
- 30 D. Members shall appoint an alternate and inform the Secretary and their alternate when
31 they are unable to attend a meeting, but the attendance of an alternate does not excuse the
32 member's absence, as specified in Article II, Section 6 C.
- 33 E. Members and alternates shall pay annual dues, as specified in Article XVIII, Section 1,
34 and Article II, Section 4 B.
- 35 F. County Committee members shall serve on one or more Standing or Special Committees.
- 36 G. Members shall attend chartered Democratic club meetings in their Assembly District area
37 and should:
- 38 1. Serve as liaison with any chartered Democratic clubs and report activities to the
39 Communications Chair.
 - 40 2. Coordinate and assist with year-round voter registration through the Voter
41 Registration Chair.
 - 42 3. Encourage and help qualified Democrats to run for legislative positions and public
43 offices and notify the Candidate Recruitment and Services Chair of vacancies in local
44 officers and of potential candidates.

45
46 **Article IV. Officers**

47 Section 1. Committee Officers

1 The officers of the County Committee shall consist of the following:

- 2 1. Chair
- 3 2. Vice Chairs
 - 4 a) North Orange County
 - 5 b) Central Orange County
 - 6 c) South Orange County
 - 7 d) West Orange County
- 8 3. Secretary
- 9 4. Treasurer

10
11 Section 2. Election of Officers

- 12 A. The Chair, Four Area Vice Chairs, Secretary and Treasurer shall be elected by a vote of
- 13 the majority of the membership at the biennial organizational meeting of the County
- 14 Committee. Candidates must be elected members, appointed members, ex-officio
- 15 members or alternates.
- 16 B. The nomination and election of officers shall be by elected, appointed and ex-officio
- 17 members.
- 18 C. The immediate preceding Election Chair of the County Committee shall conduct the
- 19 election of officers. If the preceding Election Chair is a candidate for one of the offices,
- 20 or unavailable, then the preceding Election Chair shall appoint a temporary designee who
- 21 may not be a candidate for any office.

22
23 Section 3. Removal of Officers

- 24 A. Grounds for Removal:
 - 25 1. Represents his/her views as being those of the Central Committee and/or the
 - 26 Democratic Party
 - 27 2. Commits the Central Committee to a course of action and/or financial expenditure
 - 28 without authorization to do so
- 29 B. An officer can be removed for misconduct or neglect of duty.
- 30 C. Any office may be declared vacant in the following instances:
 - 31 1. If an officer submits his/her resignation, either orally at a regularly scheduled
 - 32 meeting or in writing to the Secretary or the Chair.
 - 33 2. If an officer is removed by resolution of the County Committee.
 - 34 3. If an officer is elected to another office of the County Committee.

35
36
37 Section 4. Procedure for Removal

38
39 Any officer of the County Committee may be removed by resolution of the County

40 Committee in the following manner:

- 41 1. When at least three (3) elected, appointed or ex-officio members give notice to all
- 42 members, of their intention to propose removal of an officer, at least (10) days in advance
- 43 of a regularly scheduled meeting.
- 44 2. At the next regularly scheduled meeting, following a vote to remove the officer by two-
- 45 thirds (2/3) of the members present and voting, the office shall be declared vacant.
- 46
- 47

1 Section 5. Appointment of Vacant Office

2
3 If the office of any officer becomes or is declared vacant, his/her successor shall be elected from
4 elected, appointed or ex-officio members at the next regularly scheduled meeting.

5
6 Section 6. Limitation of Terms of Office

7
8 There shall be no limitation on the number of terms an officer may serve.
9

10 **Article V. Duties of Officers and Appointed Positions**

11
12 Section 1. Chair

- 13 A. The Chair shall preside at all meetings of the County Committee and the EC.
14 B. The Chair shall report all significant actions taken in the name of the County Committee
15 and of the Orange County Democratic Party, and the actions of the EC, particularly
16 decisions regarding expenditures on behalf of campaigns and candidates at every meeting
17 of the County Committee.
18 C. The Chair shall appoint the Chairs of all Standing Committees, the Sergeant-At-Arms,
19 the Parliamentarian, and the Historian within sixty (60) days of taking office.
20 D. The Chair shall appoint Chair(s) of Special Committees(s) as he/she deems appropriate.
21 E. The Chair shall present for approval to the County Committee, within sixty (60) days of
22 taking office, a two (2) year program outlining goals including a preliminary budget, with
23 the principal activities and projects designed and scheduled to accomplish those goals.
24 F. The Chair shall act as Executive Officer and shall perform such other functions as these
25 bylaws prescribe.
26 G. The Chair shall require the County Committee to maintain liability insurance for the
27 activities of the County Committee.
28 H. The Chair shall be an ex-officio member of every Standing and Special committee.
29

30 Section 2. Four Area Vice Chairs for North, Central, South and West Orange County

- 31
32 A. The four area Vice Chairs by rotation shall perform the duties of the Chair during the
33 Chair's absence, or when necessary to vacate the Chair under Robert's Rules of Order.
34 B. The four area Vice Chairs shall be an ex-officio member of every Standing and Special
35 committee.
36 C. The four area Vice Chairs shall assist the Chair to perform his/her duties at the discretion
37 of the
38 D. chair.
39 E. The four area Vice Chairs shall be responsible for coordinating the political activities
40 including candidate recruitment and support, grass root organizing and voter outreach,
41 voter registration, GOTV, candidate support and training duties within their geographical
42 regions as follows:
43 1. North Orange County shall be comprised of the following cities: Brea, Buena
44 Park, Cypress, Fullerton, La Habra, La Palma, Placentia, Stanton, and Yorba
45 Linda.
46 2. Central Orange County shall be comprised of the following cities: Anaheim,
47 Garden Grove, Orange, Santa Ana, Tustin and Villa Park.

- 1 3. South Orange County shall be comprised of the following cities: Aliso Viejo,
2 Dana Point, Irvine, Laguna Beach, Laguna Hills, Laguna Nigel, Laguna Woods,
3 Lake Forest, Mission Viejo, Newport Beach, Rancho Santa Margarita, San
4 Clemente, San Juan Capistrano
5 4. West Orange County shall be comprised of the following cities: Costa Mesa,
6 Fountain Valley, Huntington Beach, Los Alamitos, Midway City, Seal Beach, and
7 Westminster.
8 F. Each Vice Chair shall be a registered Democrat who resides in the areas they represent.
9

10 Section 3. Secretary

- 11
12 A. The Secretary shall keep, or cause to be kept, true and accurate minutes and attendance
13 records of all County Committee meetings.
14 B. The Secretary shall maintain an updated membership list of County Committee members,
15 inform the CDP of changes within ten (10) days of notification of the change and shall
16 have present a card bearing the true signature of each member and alternate at all
17 meetings of the County Committee.
18 C. With respect to signatures offered in support of a resolution, the Secretary or a member
19 acting on behalf of the Secretary who is not a signatory supporting a resolution, shall use
20 the signature cards to establish the authority of the signatures submitted.
21 D. The Secretary shall give notice to all members of the time, place an agenda of each
22 County Committee meeting, whether regular or special, at least three (3) days before it
23 shall be held. The notice shall include copies of resolutions scheduled for discussion and
24 a copy of the proposed minutes of the last regular or special meeting.
25 E. The Secretary shall maintain records of attendance of County Committee representatives
26 to the CDP Executive Board and CDP Conventions.
27 F. The Secretary shall keep a record of absence requests from members and shall notify a
28 member who has been absent from three (3) consecutive regular meetings or absent from
29 five (5) regular meetings without excuses, or other reasons, that his/her office has been
30 deemed vacated pursuant to Article II, Section 6.
31

32 Section 4. Treasurer

- 33
34 A. In conjunction with the Chair, the Treasurer shall develop a preliminary budget reflecting
35 the two (2) year program plan proposed by the Chair within sixty (60) days of taking
36 office.
37 B. The Treasurer shall provide the following:
38 1. A biennial operations budget, projecting sources of income and operating
39 expenses including liability insurance that detail the ordinary business costs for
40 the County Committee and its headquarters operations, shall be presented to the
41 Executive Committee within sixty days (60) after the biennial organizational
42 meeting. Upon approval by the EC, it shall be presented to the members for
43 adoption at the next regularly scheduled meeting.
44 2. A written Treasurer's report at regularly scheduled meetings of both the
45 Executive Committee and the County Committee.
46 C. The Treasurer shall be an ex-officio member of the Finance Committee.
47

1 Section 5. Sergeant-At-Arms

2
3 The Sergeant-At-Arms shall maintain order and may expel any member who is determined by
4 the Chair to be out of order.

5
6 Section 6. Parliamentarian

- 7
8 A. The Parliamentarian, upon request of the Chair, shall advise the Chair and members of
9 the County Committee as to the proper procedures for the conduct of meetings, relying
10 upon these bylaws, the State Election Code, CDP bylaws and Robert's Rulers of Order.
11 B. The Parliamentarian shall be available to the Chair during Executive Committee and
12 County Committee meetings.

13
14 Section 7. Historian

15
16 The Historian shall maintain a written historical record of the County Committee membership,
17 officers and special events.

18
19 **Article VI. Controller**

- 20
21 A. The Controller shall receive, deposit in a financial institution approved by the County
22 Committee and safeguard all funds of the County Committee.
23 B. The Controller shall disburse such funds in accordance with Article IX, Section 3A and
24 shall keep a true and accurate accounting of receipts and disbursements.
25 C. The Controller shall prepare and file reports as required by federal, state and county
26 regulations.
27 D. The Controller shall prepare an annual audit to be presented to the County Committee
28 within sixty (60) days following the end of the fiscal year.
29 E. The Controller may be compensated either as an employee or as an independent
30 contractor. Any compensation agreement must be approved by the Executive Committee.
31 The Executive Committee may enter into an indemnification agreement with the
32 Controller. Any such agreement must be approved by the Executive Committee.

33
34 **Article VII. Staff**

- 35
36 F. Executive Director
37 The Executive Director shall be employed or appointed with the approval of the
38 Executive Committee. The appointment shall be ratified by 60% of the County
39 Committee at the next regular meeting. The job description of the Executive Director
40 shall be approved by the Executive Committee and ratified by the County Committee.
41 The Executive Director shall perform all duties assigned by the Officers and report in
42 writing on any and all activities to the Executive Committee.
43 G. Other Staff
44 Other staff may be employed or appointed with the approval of the Executive Committee.
45 Any job description and appointment shall be ratified by 60% of the County Committee.
46 The Executive Director shall provide a report in writing on any and all activities of the
47 staff.

1
2 **Article VIII. Executive Committee**
3

4 **Section 1. Membership**
5

6 The Executive Committee, hereafter called EC, shall consist of:

- 7 1. County Committee officers, as listed in Article IV, Section 1.
- 8 2. One member from each Assembly District and an alternate from each Assembly
9 District chosen by the elected, appointed and ex-officio members of each District
10 within 60 days of the biennial organizational meeting of the County Committee.
- 11 3. The Orange County Regional Director/s
- 12 4. The Chair may invite the chairs of Standing Committees or others to make reports
13 or present projects for EC consideration.
- 14 5. Other County Committee members, alternates and staff may attend EC meetings,
15 but may not participate in the discussion without an invitation by EC members.
16

17 **Section 2. Duties of the Executive Committee**
18

- 19 A. The EC shall conduct the County Committee business between regular meetings.
- 20 B. Specific duties include:
 - 21 1. Meet regularly, at least seven (7) days in advance of County Committee regular
22 meetings, as stated in Article XI, Section 1 D.
 - 23 2. Make recommendations and schedule resolutions and other actions to be voted
24 upon at County Committee meetings
 - 25 3. Receive and act upon requests from County Committee members as to actions
26 needed, proposed programs or projects.
 - 27 4. Advise Chair as to items to be included on County Committee meeting agenda.
 - 28 5. Hear reports from AD Representatives as to programs, voter registration and
29 fundraising activities in their districts in order to maintain a master calendar.
 - 30 6. Hear reports from Staff.
31

32 **Section 3. Removal of Assembly District Representatives**
33

- 34 A. Assembly District representative members who miss two (2) consecutive meetings
35 without notice to the secretary shall automatically be removed from EC membership.
36 There are no alternates or proxies to the Executive Committee.
- 37 B. The Secretary shall send a letter to such member at his/her last known address
38 advising the member of said removal.
- 39 C. A new representative shall be elected at the subsequent County Committee meeting by
40 the AD members representing the district in which the vacancy occurred.
41

42 **Article IX. Budget and Finance**
43

44 **Section 1. Budget**

- 45 A. A proposed biennial budget shall be prepared by the Treasurer as described in Article V,
46 Section 4 B, reviewed by the Finance Committee, Article XIV, Section 6 A, and
47 presented to the EC within sixty days (60) after the biennial organizational meeting.

1 B. Upon adoption by the EC and County Committee, the budget shall constitute the
2 Treasurer’s authority to make disbursements in accordance therewith. The treasurer shall
3 cause the authorized budget to be delivered to the Controller
4

5 Section 2. Income
6

7 A. All funds obtained in the name of the County Committee, including memberships,
8 donations, grants, income-producing activities of County Committees, and other income,
9 shall cause to be delivered by the treasurer to the Controller. All income is to be
10 deposited in the general fund account or in appropriately designated accounts authorized
11 by the EC. The treasurer is to record all funds delivered to the controller and report in
12 writing on these deposits to the County Committee.

13 B. All funds shall be maintained in federally insured banks and/or credit unions.
14

15 Section 3. Expenditures
16

17 A. Expenditures shall be made from County Committee funds as provided for by the
18 authorized budget or by specific authorizations of the EC or the County Committee.

19 B. All appropriations, bills and financial obligations shall be presented to the Treasurer, who
20 shall cause to be delivered to the Controller, who shall pay all budgeted obligations
21 without further authorization. The Treasurer shall report in writing all such expenditures
22 at the next meeting of the EC and the County Committee as part of the report.

23 C. Upon authorization by the EC or the County Committee, separate operating accounts may
24 be established on a time-limited basis for significant County Committee projects, events
25 or activities, subject to the control and audit of the Treasurer. Such funds of authorized
26 committees, events or activities shall be paid at the direction of the responsible Chair.
27 Any checks written on events or activities shall be paid at the direction of the responsible
28 Chair. Any checks written on any separate operating accounts shall be signed by two (2)
29 authorized committee members. Any unused funds shall be returned to the general fund
30 upon completion of the authorized activity.

31 D. The Chair, Vice-Chair, Secretary and Treasurer are authorized to sign check approvals on
32 any account carried in the name of the County Committee, provided the expenditure has
33 been duly authorized. Any County Committee check approvals must be signed by at least
34 two (2) officers.

35 E. No member of the County Committee, Executive Director or other staff may make any
36 financial commitment involving the expenditure of funds, other than authorized herein,
37 unless such person has been so authorized by a motion passed by the EC or County
38 Committee. Violation of the provision may constitute grounds for termination of
39 membership or employment.
40

41 **Article X. Chartering Procedures**
42

43 Section 1. Chartering Requirements
44

45 A. Any organization conducting business for or under the name of the Democratic Party in
46 the County of Orange, shall be chartered by the County Committee.

47 B. The County Committee shall issue a charter to any bona fide organization including

1 Democratic Clubs, Assembly District Committees and/or Political Action Committees
2 whose application meets the following requirements

- 3 C. The organization shall have a membership of at least ten (10) members.
- 4 D. A chartered Democratic Club is an organization of Democrats allied by defined
5 geographical area, special interest, or cultural community. A purpose is to support and
6 strengthen the Democratic Party through the political development, activity, and
7 advocacy of its membership. A Club's objectives are to foster active interest in the local,
8 state and national Democratic Party, to contribute to the Democratic Party of Orange
9 County leadership, responsibility to support the campaigns of Democratic candidates
10 representing the Club's constituency and to engage grassroots outreach, organizing and
11 recruitment within its area, or special interests or cultural community.
- 12 E. The organization must meet at least once quarterly.
- 13 F. The organization shall annually by April 1st of every year provide to the County
14 Committee a roster of names, addresses telephone numbers and emails of its regular and
15 associate members. In addition, the organization shall submit the identification numbers
16 used when filing statements with the Secretary of State, The Fair Political Practice
17 Committee and/ or the Federal Elections Committee. Organizations defined by geographic
18 area shall further specify the cities in which they are active.
- 19 G. The bylaws submitted by an organization requesting a charter from the County
20 Committee shall be reviewed by the Bylaws/Rules Committee which will forward any
21 recommendations to the Executive Committee. The Executive Committee, acting for the
22 County Committee, shall notify the organization if any revisions are needed. Once the
23 Charter is in compliance with the County Committee's bylaws the Executive Committee
24 will grant the charter. Thereafter, the organization shall annually provide to the County
25 Committee a copy of its bylaws. Said bylaws need to state that the organization shall not
26 take a position in support of a candidate for partisan office other than a Democrat
27 endorsed by the California Democratic Party (CDP) or the Democratic National
28 Committee (DNC) or contrary to Democratic Party of Orange County (DPOC) local
29 candidate endorsements and shall support the platform of the State and National Party
30 and cooperate with other Democratic organizations.
- 31 H. Each organization shall remit to the County Committee seventy-five (\$75) dollars per
32 annum, due April 1st of every year.
- 33 I. The County Committee may charter an organization for members who are between
34 twelve (12) and eighteen (18) years of age who may not be registered to vote. Such
35 organization shall have an advisor who shall be a registered Democrat approved by the
36 EC.

37
38 Section 2. Revocation of Charter

- 39
40 A. The Executive Committee shall have the power and authority to deny or revoke a charter
41 of any organization, for cause by majority vote. Cause for denial or revocation shall
42 include:
- 43 1. The endorsement of a non-Democrat for elective office.

1 member for each ten thousand (10,000) registered Democrats or portion thereof residing
2 in Orange County.

- 3 B. The number of registered Democrats shall be as of the most recent report of registration
4 prior to the General Election.

5
6 Section 2. Membership

7
8 A. Members eligible for election to the DSCC must have been elected at the preceding
9 Direct Primary election or must have been appointed pursuant to Article II, Section 8.
10 Alternates of members are eligible after all elected and appointed members have been
11 elected.

12 B. Elected members shall be divided as equally as possible between men and women.

13 C. Notwithstanding subsection A of this section, the Chair of the County Committee shall be
14 automatically elected to the DSCC.

15
16 **Article XIII. Election of State Executive Board Members**

17
18 Section 1. Authority and Duties

19
20 A. Pursuant to the CDP bylaws, the County Committee is entitled to elect one member to the
21 State Democratic Executive Board for each one hundred thousand (100,000) registered
22 Democrats or portion thereof residing in Orange County.

23 B. Said State Executive Board members elected from the County Committee have a duty to
24 attend State Executive Board meetings and a duty to report to the County Committee at
25 the regularly scheduled meeting immediately following a State Executive Board meeting.

26 C. The County Committee representatives to the CDP Executive Board shall be elected at
27 the first regular central committee meeting after the Democratic State Central
28 Committee's Convention.

29
30 Section 2. Membership

31
32
33 A. Any elected or appointed member who was elected by the County Committee to the
34 DSCC and any ex officio is eligible for election to the CDP Executive Board by the
35 County Committee.

36 B. Board representation shall be divided as equally as possible between men and women.

37
38 Section 3. Removal

39
40 A. Any member elected to the CDP Executive Board by the County Committee, who misses
41 two consecutive regular Executive Board meetings, shall be deemed to have resigned
42 from the Executive Board effective at the conclusion of the second missed State
43 Executive Board Meeting.

44 B. The Chair shall inform the County Committee of the vacancy at the next regularly
45 scheduled meeting and take nominations to fill the vacancy. Further nominations and the
46 election shall take place at the subsequent meeting.

47 C. If a meeting of the Executive Board occurs between the occurrence of the vacancy and

1 the next meeting, the County Committee Chair will appoint a member as a temporary
2 representative to the CDP Executive Board until an election is held by the County
3 Committee.

4
5 **Article XIV. Committees**

6
7 **Section 1. Standing Committees**

8
9 The County Committee shall have the following Standing Committees:

- 10
- 11 1. Resolutions Committee
- 12 2. Bylaws/Rules Committee
- 13 3. Election Committee
- 14 4. Finance Committee
- 15 5. Communications Committee
- 16 6. Outreach Committee
- 17 7. Voter Registration Committee
- 18 8. Candidate Recruitment and Services Committee
- 19 9. Convention Committee
- 20 10. Information Systems Committee
- 21 11. Environmental Committee
- 22 12. Precinct Organization Committee
- 23 13. Youth Advisory Committee
- 24 14. Legislative Committee
- 25
- 26

27 **Section 2. Membership**

- 28
- 29 A. Chairs of all Standing Committees shall be elected, appointed, or ex-officio member or
- 30 alternates.
- 31 B. Standing Committees shall consist of at least five (5) members appointed by the Standing
- 32 Committee Chair.
- 33 C. The Chair of the County Committee shall ascertain that each member of the County
- 34 Committee is serving on at least one (1) Standing Committee
- 35 D. Democrats who are not members or alternates of the County Committee may serve on
- 36 Standing Committees, except on the Resolutions/Legislative Committee, the
- 37 Bylaws/Rules Committee, and the Election Committee.
- 38

39 **Section 3. Resolutions Committee**

- 40
- 41 A. The Resolutions Committee is responsible for all resolutions emanating out of County
- 42 Committee. The Committee shall study local ballot initiatives which may relate to the
- 43 CDP platform issues or local Democratic concerns, and bring pertinent proposals, with
- 44 recommendations to support, work against, or abstain to County Committee.
- 45 B. This Committee shall respond within ten (10) days after receiving a referral from the EC
- 46 or from any County Committee member.
- 47 C. Procedures for the Resolutions Committee are specified in Article XX.

1
2 Section 4. Bylaws/Rules Committee
3

- 4 A. The Bylaws/Rules Committee is responsible for developing, maintaining and amending
5 the bylaws and rules of the County Committee. The Bylaws/Rules Committee shall
6 review the bylaws of any organization submitting a request for a charter from the County
7 Committee. The Bylaws/Rules Committee will make recommendations, if any, to the
8 Executive Committee of the County Committee.
9 B. The Bylaws/Rules Committee shall respond within ten (10) days after receiving a referral
10 from the Executive Committee or from any County Committee member.
11 C. Procedures for amending these bylaws are specified in Article XIX.
12

13 Section 5. Election Committee
14

- 15 A. The Election Committee is responsible for conducting all internal elections of the County
16 Committee, tallying the votes and promptly reporting the results to the County
17 Committee.
18 B. Procedures for the Election Committee are specified in Article XIV and XX.
19

20 Section 6. Finance Committee
21

- 22 A. This Committee shall review proposed budgets and plans for their fiduciary impact in
23 cooperation with the Treasurer and the EC.
24 B. The Finance Committee shall be responsible for recommending and developing fund-
25 raising activities that would produce the income necessary to meet the annual projected
26 budget expenses.
27 C. This Committee shall be responsible for reviewing expenditures and making
28 recommendations.
29

30 Section 7. Communications Committee
31

- 32 A. The Communications Committee shall be responsible for exchange of information and
33 communication between existing Democratic organizations, both inside and outside the
34 county.
35 B. Such information and communication shall include, but not be limited to:
36 1. Development and distribution of a County Committee newsletter at the direction
37 and approval of the Chair in cooperation with the Regional Executive
38 Coordination Council.
39 2. Development and maintenance of information packets about the County
40 Committee and the CDP.
41 3. Develop guidelines for web site postings, working with other committees,
42 including but not limited to the Information Systems Committee.
43

44 Section 8. Outreach Committee
45

- 46 A. The Outreach Committee shall be responsible for the initiation and development of

1 contacts with individuals and groups within the county, but which are outside the existing
2 network of Democratic organizations, for the purpose of developing new Democratic
3 clubs and organizations to increase the influence of Democratic policies and positions.

4 B. Such information and communication shall include, but not be limited to:

5 1. Development and maintenance of a list of media contacts.

6 2. Issuance of media news releases at the direction of the County Committee Chair.

7 C. This committee shall be responsible for the development and maintenance of a Speakers
8 Bureau to respond to requests for speakers about the Democratic Party and its functions.

9
10 Section 9. Voter Registration Committee

11
12 A. The Voter Registration Committee shall be responsible for voter registration activities in
13 the county and for the coordination with voter registration activities of the CDP.

14 B. These duties shall include, but not be limited to:

15 1. Identification of activities and events being conducted throughout the county
16 where voter registration will be permitted.

17 2. Coordinating with chartered organizations to support voter registration throughout
18 the County.

19 3. Providing sources of political information and material to aid chartered
20 Democratic clubs in conducting voter registration.

21 4. Coordinating the booth at the Orange County Fair.

22
23 Section 10. Candidate Recruitment and Services Committee

24
25 A. The Candidate Recruitment and Services Committee shall be responsible for the
26 recruitment of candidates for the California Legislature and the House of Representative
27 and other elective offices.

28 B. It shall be the responsibility of this committee to provide available County Committee
29 campaign support services to the endorsed Democratic candidates and to organize
30 coordinated activities and support for these candidates.

31 C. This committee shall be responsible for encouraging candidates for non-partisan offices
32 and for collecting information for the County Committee on non-partisan candidates to
33 facilitate potential endorsements by the County Committee.

34 D. This committee shall cooperate with elected Democratic officials, chartered Democratic
35 clubs and the Regional Director to develop coordinated activities and support for all
36 candidates.

37 E. This Committee shall provide candidates' names, addresses, telephone and FAX numbers
38 to the CDP Regional Director, and may, if requested, assist the Regional Director in
39 planning the Regional Pre-Endorsement Conference scheduled by CDP prior to the
40 State's Endorsement Convention held every even numbered year.

41
42 Section 11. Convention Committee

43
44 A. The Convention Committee shall be responsible for planning and conducting the biennial
45 convention held in the even numbered year. The committee chair shall be chair of the
46 convention.

47 B. . This Committee shall be responsible for assisting the Convention Chair in the

1 collection and organization of permanent convention records.

2
3 Section 12. Information Systems Committee

- 4
5 A. The Information Systems Committee shall be responsible for providing expertise,
6 knowledge and skills to support the maintenance and upgrading for operation of the
7 County Committee equipment, including but not limited to the web site, and computer,
8 phone and fax systems.
9 B. Access to the web site is coordinated between the Information Systems Committee and
10 the Executive Committee.
11 C. This Committee shall provide the training necessary to volunteers in order to use the
12 available information systems.

13
14 Section 13. Environmental

- 15
16 A. The Environmental Committee shall investigate environmental issues, establish liaisons
17 with relevant organizations, and make recommendations on environmental issues to the
18 County Committee.

19
20 Section 14. Precinct Organization Committee

- 21
22 A. The Precinct Organization Committee shall be responsible for recruiting, training,
23 organizing and implementing precinct operations to best ensure the election of
24 Democratic candidates.
25 B. The Precinct Organization Committee is responsible for the plan to support the precinct
26 operation including a timetable and budget for achieving its goals.
27 The Precinct Organization Committee shall work with the Voter Registration and
28 Candidate Recruitment committees.

29
30 Section 15. Youth Advisory Committee

- 31
32 A. The Youth Advisory Committee shall develop programs that promote the Democratic
33 Party among young voters.
34 B. The Youth Advisory Committee shall develop leadership among the Democratic youth.
35 C. The Youth Advisory Committee shall establish a youth precinct organization to
36 complement the County Committee
37 D. The Youth Advisory Committee shall develop a speakers' bureau composed of high
38 school and college age Democrats.

39
40 Section 16. Legislative Committee

41
42 It shall be the function of the Legislation Committee to propose and support legislation when
43 needed, in response to the duties and policies of the DPOC.

44
45 Section 17. Special Committees

46
47 Special Committees may be appointed by the Chair to perform specific tasks and the

1 Chair may terminate Special Committees at his/her discretion. Such committees
2 automatically terminate at the end of the County Committee term in which they were
3 appointed.

4
5 **Article XV. Quorum**

6
7 Section 1. Quorum for the County Committee

8
9 Nineteen (19) of the elected members and appointed members shall constitute a quorum

10
11 Section 2. Quorum for the Executive Committee

12
13 A majority of the membership of the Executive Committee shall constitute a quorum.

14
15 Section 3. Quorum for Standing Committees

16
17 A Standing, Ad Hoc, or other committee may take a formal action that requires a vote only at a
18 meeting at which a quorum is present (as provided below). Such meeting must be in-person, or
19 by electronic means by which each participant can hear and be heard by all other participants
20 (such as by conference telephone call, or meeting software on computers), or a combination of
21 in-person and electronic.

22
23 All committees may conduct business other than formal actions that require a vote (such as
24 planning an event, activity, or future committee business, or discussing any other matter
25 without taking formal action thereon) with less than a quorum present and/or by sequential
26 "Reply-to-All" emails.

27
28 A quorum for any committee meeting shall be twenty-five (25%) percent, but not less than two
29 (2), of committee members. Only for purposes of determining such a quorum, "committee
30 members" shall be deemed to exclude absent ex officio members and other absent members
31 who missed the committee's last two (2), or three (3) of its last four (4), regular, special or
32 noticed meetings without valid excuse, but to include all members actually present.

33
34 Section 4. Business

35
36 No business shall be transacted in the absence of a quorum. Actions necessary by time limits
37 may be taken by members present and submitted to County Committee at the next meeting for
38 approval.

39
40 **Article XVI. Voting**

41
42 Section 1. Eligibility to Vote

43
44 All votes shall be cast by the elected, appointed and ex-officio members or their
45 designated alternates who are present. Pursuant to Article XVIII, members must have paid
46 dues in order to be eligible to vote.

1 Section 2. Manner

2
3 All actions of the County Committee shall be by an affirmative vote of a majority of
4 the members present and voting, unless otherwise expressly provided for in the Bylaws. The
5 manner of voting shall be by a show of voting cards unless otherwise specified in these
6 bylaws. Whenever there is a division on any issue, the Chair shall grant the request of any
7 member for a roll call vote. A request for a roll call vote, however, shall not be in order when
8 electing positions pursuant to Article II, Section 8; Article IV, Section 2; Article XII; and
9 Article XIII, which shall be done by signed ballot. There shall be no secret ballot in
10 accordance with the Bylaws of the Democratic National Committee and the California
11 Democratic Party

12
13 Section 3. Restrictions

14
15 No elected, ex-officio, appointed member or alternate shall be entitled to vote or
16 participate in the County Committee unless he/she has paid their annual dues, as specified in
17 Article XVIII

18
19 **Article XVII. Rules of Procedure**

20
21 Section 4. Authority

22
23 All regular and special meetings of the County Committee shall be conducted in
24 accordance with Robert's Rules of Order, except when the County Committee bylaws conflict.

25
26 **Article XVIII. Dues**

27
28 Section 1. Amount

29
30 Dues shall be sixty dollars (\$60.00) per year for each member including alternates and are
31 due and payable within sixty (60) days of assuming membership. No dues are assessed for
32 associates.

33
34 Section 2. Deferral or Waiver of Dues

- 35 A. Any member may apply for a deferral or a waiver of dues to the Treasurer, in writing or
36 in person, on the grounds of economic hardship. The Treasurer will present the request
37 to the officers for approval.
38 B. Dues are waived for members and alternates of the County Committee who are
39 Sustaining Members of the DPOC, and who contribute a minimum of \$120 per year.

40
41 **Article XIX. Amendment of Bylaws**

42
43 Section 1. Procedure

- 44
45 A. Any member of the County Committee may propose any amendment to these bylaws.
46 B. Such amendments shall be presented to the Bylaws/Rules Committee for consideration.

- 1 C. If any amendment is approved by the Bylaws/Rules Committee, then that Committee
- 2 shall forward the proposal to the Secretary prior to the next regularly scheduled meeting
- 3 of the EC.
- 4 D. The Secretary shall include said amendment(s) in the notice of meeting sent out prior to
- 5 the next regularly scheduled Executive Committee meeting.
- 6 E. The Executive Committee shall review the proposed amendments and make a
- 7 recommendation either for, against or no recommendation for the County Committee.
- 8 F. The Secretary shall include said amendment(s) in the notice of meeting sent out prior to
- 9 the next regularly scheduled County Committee meeting.
- 10 G. The proposed amendment(s) shall be read at the next regularly scheduled County
- 11 Committee meeting, but no action may be taken on it at that time. The proposed
- 12 amendment(s) shall be scheduled for action on the agenda for the following regularly
- 13 scheduled County Committee meeting.
- 14 H. If the Bylaws/Rules Committee fails to act on a referred proposed amendment within
- 15 sixty (60) days, or if said committee recommends against the proposed amendment, a
- 16 request to discharge the proposed amendment may be presented to the County Committee
- 17 at their next regularly scheduled meeting:
 - 18 1. The discharge request must bear the signatures of ten (10) members. Sufficient
 - 19 copies of the discharge motion and the proposed amendment must be presented to
 - 20 the Secretary in time and in sufficient quantities to make distribution to the
 - 21 County Committee prior to their meeting.
 - 22 2. Debate before the County Committee on the discharge motion shall be limited to
 - 23 no more than twenty (20) minutes and no amendments are in order. Passage
 - 24 requires a majority vote of the members present and voting.
 - 25 3. If the discharge motion passes, then the proposed amendment shall be placed on
 - 26 the agenda of the next regularly scheduled meeting.
- 27 I. Changes in these bylaws shall become effective upon approval.

28
29 Section 2. Vote

30
31 The County Committee may adopt an amendment(s) to its bylaws, subject to the restriction in

32 Section 1 of this Article, by a two-thirds (2/3) vote of the membership present and voting.

33
34 **Article XX. Resolutions Committee Procedures**

35
36 Section 1. Resolutions Committee Procedures

- 37
- 38 A. The Resolutions Committee, hereafter called RC, shall, at the direction of either the EC
- 39 or the County Committee, propose in a timely manner, language for a resolution,
- 40 according to the direction given, stating the County Committee position on a given topic,
- 41 for consideration and possible subsequent adoption by the County Committee.
- 42 B. The RC shall be responsible for recommending to the EC and the County Committee
- 43 whether resolutions, proposed and provided for in Article XIV, section 3, should be
- 44 adopted.
- 45 C. The EC shall, upon receiving the recommendation of the RC on a properly proposed
- 46 resolution, make its own recommendation on the resolution and schedule the resolution(s)
- 47 along with any arising from the direction of either the EC or the County Committee to be

1 put to a vote at the next regularly scheduled meeting.

2 D. Prior to a vote on a resolution, either acted upon by the RC or prepared by the same at the
3 direction of the EC or the County Committee, the RLC shall report to the County
4 Committee on the resolution. The report shall include the background of the resolution
5 and any recommendation arising under these by-laws. The members making the report
6 should be prepared to answer the County Committee's questions regarding the resolution.
7 To the extent possible, the RC should report to the County Committee in writing as well
8 as orally, preferably including their written report with the regular meeting notice.

9 E. If the RC fails to respond on a properly proposed resolution(s) within ten (10) days, the
10 proponent/s may submit fifteen (15) copies to the Secretary for distribution to EC to be
11 considered at their regularly scheduled meeting.

12 1. After verifying the failure of RC to respond, and that the resolution was properly
13 proposed, the EC shall determine its recommendation to County Committee, to be
14 included in the Chair's report at the next regularly scheduled meeting. If the EC
15 recommends approval, the resolution shall be considered by County Committee at
16 its next regularly scheduled meeting

17 2. If the EC does not approve the proposed resolution, the proponents may submit
18 seventy-five (75) typewritten copies of the resolution, signed by ten (10)
19 supporting County Committee members, to the Secretary to be included in the
20 mailing for the next regularly scheduled meeting and its consideration listed on
21 the meeting agenda.

22 3. If a resolution's proponents state that a time factor must be considered because, if
23 the regular procedure, as outline above, if followed, the resolution would be moot.

24 a. Therefore, when a time factor is important, the resolution's proponent may
25 distribute typewritten copies of the resolution at a regular meeting, within one (1)
26 hour of its beginning, to all County Committee members. The resolution must
27 show support of ten (10) members, identified by their signatures on the resolution.

28 F. All resolutions shall be discussed, within a ten (10) minutes time frame, and then voted
29 up or down. Approval requires 60% of the voting members.

30 G. No resolution previously defeated by County Committee, nor a resolution contradicting
31 an approved resolution, may be considered without documented new circumstances.

32 After consideration by the Chair, the proponents may follow the above procedures for the
33 resolution to be considered by County Committee.
34

35 **Article XXI. Candidate Endorsement Procedures for Partisan and Nonpartisan Office**

36 Section 1. President of the United States

37
38
39 H. In accordance with the CDP bylaws, no official unit of the CDP may endorse any candidate
40 for delegate to the Democratic National Convention or endorse candidates for President of
41 the United States until the Democratic National Convention has been held.

42 I. Individual members may endorse delegates or a candidate for the Democratic Presidential
43 nomination. The political party or office held by such members who make such an
44 endorsement may only be indicated in that endorsement solely for identification purposes.
45

46 Section 2. Partisan Public Offices Other Than President

47
48 The procedures for endorsement for statewide partisan and non-partisan, assembly, state senate,

1 congress is held pursuant to the By-Laws and Rules of the California Democratic Party.
2

3 Section 3. Nonpartisan Public Offices
4

5 Endorsement of candidates for all local nonpartisan offices within Orange County, shall be
6 the exclusive responsibility of the County Committee, and shall be extended only to
7 registered Democrats. All endorsements shall be made in accordance with County
8 Committee bylaws.

9 I. The option of “no endorsement” shall be provided in any endorsement caucus.
10 The County Committee may endorse by affirmative vote of sixty percent (60%) of those
11 members voting for any Democrat who has filed for nonpartisan office.

12 II. The County Committee shall not endorse more candidates for an office than the
13 number to be elected for that office.

14 III. Endorsement procedures shall only take place when requested in writing by a
15 candidate who has taken out papers for a non-partisan office who have requested
16 endorsement and paid the fifty-dollar (\$50.00) fee.

17 IV. When an endorsement procedure is requested by a candidate, all candidates
18 who are registered Democrats shall be notified in writing of the date, time and place of all
19 relevant meetings and of their right to consideration. The Committee shall maintain a proof
20 of service of notice

21 V. Endorsements may take place once the filing period begins, unless specified
22 below.

23 J. Early endorsement can occur before the filing period begins if it meets the requirement of
24 Article II, section C.

25 K. A race may be considered for early endorsement with a preliminary recommendation by
26 an officer, the chair, or three members of the executive committee. The Secretary must
27 be notified of this recommendation. The early endorsement recommendation will be
28 presented at the executive committee meeting. An early endorsement consideration must
29 be approved by a two-thirds (2/3) vote of the executive committee and followed by an
30 approval by a two-thirds (2/3) vote of this Committee.

31 L. Once a race is considered for early endorsement, all candidates who are registered
32 Democrats shall be notified in writing of the date, time and place of all relevant meetings
33 and of their right to consideration. The secretary shall maintain a proof of service of notice.
34 A candidate will still need to pay the fifty-dollar (\$50.00) fee and fill out an endorsement
35 questionnaire.

36 M. Early endorsements shall take place at the next Central Committee meeting, following the
37 initial approval process for early endorsement as outlined in Article II, Section 3,
38 subsection C. The central committee must approve the endorsement with two-thirds (2/3)
39 vote. If a candidate fails to receive the requisite two-thirds (2/3) vote, the candidate is still
40 eligible for a regular endorsement at the start of the filing period as stated in Article II,
41 Section A, subsection I-V.

42 N. Incumbents and non-incumbents may be considered for early endorsement.
43
44

45 Section 1. Partisan Public Offices Other Than President
46

47 The procedures for endorsement for statewide partisan and non-partisan, assembly, state senate,
48 congress is held pursuant to the By-Laws and Rules of the California Democratic Party.
49

1 Section 2. Nonpartisan Public Offices

- 2 A. Endorsement of candidates for all local nonpartisan offices within Orange County, shall be
3 the exclusive responsibility of the County Committee, and shall be extended only to
4 registered Democrats. All endorsements shall be made in accordance with County
5 Committee bylaws.
- 6 B. The option of “no endorsement” shall be provided in any endorsement caucus. The County
7 Committee may endorse by affirmative vote of sixty percent (60%) of those members
8 voting for any Democrat who has filed for nonpartisan office.
- 9 C. The County Committee shall not endorse more candidates for an office than the number to
10 be elected for that office.
- 11 D. Endorsement procedures shall only take place when requested in writing by a candidate
12 who has taken out papers for a non-partisan office who have requested endorsement and
13 paid the fifty-dollar (\$50.00) fee.
- 14 E. When an endorsement procedure is requested by a candidate, all candidates who are
15 registered Democrats shall be notified in writing of the date, time and place of all relevant
16 meetings and of their right to consideration. Notice shall also be provided to the chartered
17 organizations who may be eligible to vote in the endorsement process. The Committee
18 shall maintain a proof of service of notice.
- 19 F. Endorsements may take place once the filing period begins, unless specified below.
- 20 G. Early endorsement can occur before the filing period begins if it meets the requirement of
21 Article II, section C.
- 22 H. A race may be considered for early endorsement with a preliminary recommendation by
23 an officer, the chair, or three members of the executive committee. The Secretary must be
24 notified of this recommendation. The early endorsement recommendation will be presented
25 at the executive committee meeting. An early endorsement consideration must be approved
26 by a two-thirds (2/3) vote of the executive committee and followed by an approval by a
27 two-thirds (2/3) vote of this Committee.
- 28 I. Once a race is considered for early endorsement, all candidates who are registered
29 Democrats shall be notified in writing of the date, time and place of all relevant meetings
30 and of their right to consideration. Notice shall also be provided to the chartered
31 organizations who may be eligible to vote in the endorsement process. The secretary shall
32 maintain a proof of service of notice. A candidate will still need to pay the fifty-dollar
33 (\$50.00) fee and fill out an endorsement questionnaire.
- 34 J. Early endorsements shall take place at the next Central Committee meeting, following the
35 initial approval process for early endorsement as outlined in Article II, Section 3,
36 subsection C. The central committee must approve the endorsement with two-thirds (2/3)
37 vote. If a candidate fails to receive the requisite two-thirds (2/3) vote, the candidate is still
38 eligible for a regular endorsement at the start of the filing period as stated in Article II,
39 Section A, subsection I-V.
- 40 K. Incumbents and non-incumbents may be considered for early endorsement.
- 41 L. Notwithstanding any other provision to the contrary, associates under Article II, Section 5,
42 subdivision (A)(ii) shall have voting rights for nonpartisan offices as follows.
- 43 M. The right to vote shall extend to associates whose chartered organizations comply with the
44 following requirements.
45 The organization’s bylaws provide:
46 i. A procedure by which the associate is appointed or elected, but if appointed that

- 1 the associate must be an elected officer;
- 2 ii. That the organization may recall and replace the associate by the procedure
- 3 defined in the organization’s bylaws;
- 4 iii. That the associate and all elected officers shall adhere to the official positions
- 5 of the organization, to the extent possible, when voting and participating in
- 6 discussions, or words to similar effect; and
- 7 iv. That an organization’s endorsement position be achieved by at least 11
- 8 affirmative votes and at least 60% of members present and voting.
- 9 N. The organization has paid the chartering fee required by Article X, Section 1, subdivision
- 10 (H).
- 11 O. The organization has been chartered and operating for at least one year before the vote.
- 12 P. The organization has at least 20 members who designated the organization as their
- 13 exclusive “home club” and the identity of those members was confirmed by the
- 14 organization to the County Committee as part of the annual chartering process under
- 15 Article X and again at the time of the County Committee’s endorsement votes.
- 16 Q. Organizations defined by geographic area shall further specify the cities in which they are
- 17 active/operate on their chartering application and in their bylaws according to their
- 18 membership roster (which means any city in which an organizations has at least
- 19 10 unique members or 30% of the membership, whichever is lower, who have designated
- 20 the organization as their exclusive “home club” as reported to, and confirmed by, the
- 21 County Committee at the time of chartering or the County Committee’s endorsement
- 22 votes); except that the rule of a minimum of 10 members or 30% shall not apply to a club
- 23 claiming for endorsement voting a city not claimed by another club and in which it has
- 24 more members than any other club that may or did claim it.
- 25 R. The right to vote shall extend to associates representing organizations defined by
- 26 geographical area, to the following offices:
- 27 1.Countywide offices;
- 28 2.Elected officials of the cities in which the organization operates as designated
- 29 under Article X, Section 1, subdivision (F); and
- 30 3.Any county supervisor, any county board of education trustee, and any other local
- 31 office whose districts include the cities in which the organization operates as
- 32 designated under Article X, Section 1, subdivision (F), or a portion thereof.
- 33 S. The right to vote shall extend to associates representing organizations defined by special
- 34 interest or cultural community, to the following offices:
- 35 1.Countywide offices;
- 36 2. County supervisors
- 37 3.County board of education trustees; and
- 38 4.Five additional races per calendar year designated by the organization in writing
- 39 to the Secretary at least 30 days in advance of the vote;
- 40 5.Except that in years in which the above rules would allow organizations defined
- 41 by special interest or cultural community to vote in fewer than ten total races, the
- 42 organizations shall be allowed to designate additional races up to a total of ten under the
- 43 procedure of subdivision (2).
- 44 T. In countywide races the votes of associates under this Section VI shall not exceed 25% of
- 45 the all Members in office and serving on the Central Committee excluding the associates.
- 46 To that end, when the number of associates eligible to vote in countywide races exceeds
- 47 16, the following rules shall apply:

1 1. The votes of the associates shall be counted separately from the votes of all other
2 eligible members.

3 2. Each valid vote of the associate shall be multiplied by the fraction 16 divided by
4 the total votes cast by associate members, and such modified fractional votes, for or against
5 a motion, shall be added, respectively, to the totals cast, for or against that motion, by
6 Members other than associates in the final tally.¹

7 U. Associates qualifying under subdivision (A) shall be entitled to vote on any endorsement
8 consent calendar that includes a race(s) on which that associate is entitled to vote,
9 notwithstanding subdivisions (B) through (D).

10 V. Should an associate eligible to vote under this section be absent from the meeting, the
11 alternate for said associate under Article II, Section 5, subdivision (D) shall be entitled to
12 vote in their place.

13
14 **Section 3. Local Ballot Propositions**

15
16 The County Committee's position on local ballot propositions may be communicated in
17 informational material, distributed with the CDP's mailing permit so long as

18 1. The County Committee's position has been duly adopted and its bylaws have been
19 reviewed and approved by the CDP.

20 2. The material does not express endorsement of a candidate for nonpartisan office
21 who is not also an endorsed candidate of CDP as in this Article, Section 3 A.

22
23 **Article XXII. Election Committee Procedures**

24
25 **Section 1. Ballots**

26
27 A. After the votes are tallied, ballots shall be placed in a sealed envelope by the Election
28 Committee and delivered to the Secretary who shall retain said ballots for sixty (60) days,
29 at which time said ballots shall be destroyed

30 B. The Chair shall announce the results of all elections, and the Election Committee shall
31 immediately post the election results

32 C. Each candidate is entitled to select one (1) observer during the counting of the ballots
33

34 **Article XXIII. General Policies**

35
36 **Section 1. Access to the Handicapped**

37
38 The County Committee meetings shall be held in quarters accessible to the physically
39 handicapped.

40
41 **Section 2. Open Meetings**

42
43 All public meetings of the County Committee shall be open to all members of the
44 Democratic Party regardless of race, gender, gender identity, age, color, creed, religion,

¹ For example, if 20 associates vote, each associate vote would be worth 0.8 (16 divided by 20) votes in the final tally, ensuring that the associate votes count less than other member votes if necessary, to maintain the 25% cap.

1 sexual orientation, national origin
2

3 Section 3. Full Disclosure of Meetings
4

5 The time and place of all County Committee meetings should be publicized fully and, in
6 such manner, so as to assure timely notice to all interested persons. Such meetings shall
7 be held in places accessible to all Party members and large enough to accommodate all
8 interested persons.
9

10 Section 4. Full Registration
11

12 The County Committee supports the broadest Democratic voter registration without
13 discrimination on grounds of race, gender, gender identity, age, color, creed, religion,
14 sexual orientation, national origin, ethnic identity, disability as defined by the Americans
15 With Disabilities Act, or economic status.
16
17

18 **End of Bylaws**
19